
IMMIGRATION Canada

Study Permit

Riyadh Visa Office Instructions



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**Cette trousse est également disponible en
français**

Application for a study permit – Checklist

Embassy of Canada in Riyadh, Saudi Arabia

Thank you for your interest in studying Canada. Please read the following carefully before submitting your application.

You are responsible for completing the application properly and for providing the complete documentation requested. Doing so increases your chances of receiving a favorable decision within our estimated processing times.

- Any document not in English or French must be accompanied by a certified translation.
- Please provide only photocopies of all documents unless specified, as we do not return any documents. However, note that we reserve the right to request the original of any document provided.
- Each individual, including children, must submit their own application forms.
- False statements or submission of fraudulent documents will result in refusal.
- You may provide additional documentation to satisfy the Migration Officer that you meet the requirements for issuance of a Study Permit.
- Please print double-sided whenever possible.

ALL applicants must submit the following:	✓
<p>Application for Study Permit Made Outside of Canada (IMM1294) form, fully completed, dated and signed.</p> <p>Note: This form must be completed on a computer and it must be validated to generate a barcode. Print the barcode page and place it on the top of your application.</p>	<input type="checkbox"/>
<p>Family information (IMM 5707) form, fully completed, dated and signed. You must answer every question. If not applicable, write N/A.</p>	<input type="checkbox"/>
<p>Schedule 1 (IMM 5257B) form, fully completed, dated and signed <i>only</i> if you have answered “Yes” to any of the background information questions on the application form or if you would like to show your travel history.</p>	<input type="checkbox"/>
This Checklist:	✓
<p>Two photos, meeting the photograph specifications. Write the name and date of birth on the back of each photo and staple them to the application form without marking the face.</p> <p>Note: If you are required to provide biometric fingerprints and photo with your application, you do NOT need to include paper photos with your application.</p>	<input type="checkbox"/>
<p>Valid passport or travel documents: You must include your original passport or travel document and a copy of the photo page (bio-data page) with the application.</p> <ul style="list-style-type: none"> • The passport you intend to travel with MUST be submitted with the application. • The passport must be valid for a minimum of six months upon arrival at the Canadian Port of Entry. • The visa validity will not be longer than the validity of your passport, even for 	<input type="checkbox"/>

<p>multiple-entry visas.</p> <ul style="list-style-type: none"> • We do not accept passports including more than one person. One passport per person is required. Children must each have their own passport. • You may also submit any previous passports you have used in order to show your previous travel history. 	
<p>Proof of fee payment. Fees can be paid online or at the Visa Application Centre. If paying online, print the receipt and attach it to your application below the barcode page. Please ensure to include the application processing fee and, if applicable, the biometric fee.</p>	<input type="checkbox"/>
<p>Letter of Acceptance (LOA) from the institution at which you intend to study. It must be issued by the Canadian institution and must show the exact amount of tuition fees you are required to pay, the anticipated start and finish dates of the program (length of program), and the deadline for registration. If your acceptance is conditional, you must show you can meet the conditions.</p>	<input type="checkbox"/>
<p>School or college transcripts: transcripts for current and previous studies, including high school, university, language courses or technical training. If you are still a student, provide a letter from your current institution confirming your enrollment.</p>	<input type="checkbox"/>
<p>Proof of financial support:</p> <ul style="list-style-type: none"> • If the duration of your studies in Canada will be less than 1 year, proof of financial support for the duration of your studies in Canada. • If the duration of your studies in Canada will be more than one year, proof of financial support for the first year of studies in Canada. • See the website for more information on the minimum funds needed to support yourself as a student (and family members who come with you). <p>If your expenses will be covered by a scholarship, please provide a letter from your sponsoring organization indicating your name, date of birth, program and level of studies, the name of the institution and the names of any accompanying family members who are covered.</p> <p>If you are not the recipient of a scholarship, it is recommended that you provide:</p> <ul style="list-style-type: none"> • Employment letter for yourself and/or your parents as applicable, indicating position, salary, length of service, and if applicable, dates of contract and. Employment letters should be certified by the Saudi Chamber of Commerce. • Bank statements for yourself and/or your parents as applicable, going back four to six months. • Proof of payment for tuition or housing fees if already paid • If applicable, proof of a student/education loan <p>If someone other than you or your parents is providing financial support, provide:</p> <ul style="list-style-type: none"> • Details of how your studies will be funded • Your relationship with the person or organization funding your education • A detailed explanation as to why this person or organization is providing financial support • Evidence of your sponsor’s financial ability to fund your education. 	<input type="checkbox"/>
<p>Study Plan – See Annex A</p>	

Non-Saudi citizens should also submit:	✓
Proof of present immigration status: copy of Saudi Residence Permit/Iqama as well as copy of exit and re-entry visa.	<input type="checkbox"/>
If you will be studying in the Province of Quebec:	✓
MIDI's (le ministère de l'immigration, de la diversité et de l'inclusion) letter of approval to your application for a « Certificat d'acceptation du Québec' (CAQ). »	
If you are a returning student:	✓
Copy of your expired Study Permit	<input type="checkbox"/>
Proof of good standing at the school where you are studying, such as a letter of good standing and anticipated return date.	<input type="checkbox"/>
Academic records (transcripts) from all the schools you have attended in Canada.	<input type="checkbox"/>
Minors travelling alone or with one parent:	✓
Custodian Declaration Form : the custodian in Canada must sign the first page and the parents or legal guardians of the minor child must sign the second page. Please provide a copy of the identity documents (with signature) for each parent or legal guardian.	<input type="checkbox"/>
If Applicable:	✓
Use of Representative (IMM5476) form, if you used the services of a representative to prepare your application.	<input type="checkbox"/>
Authority to Release Personal Information to a Designated Individual (IMM 5475) form, if you authorize Immigration, Refugees and Citizenship Canada (IRCC) and the Canada Border Services Agency (CBSA) to release information from your case file to someone other than yourself.	<input type="checkbox"/>
Statutory Declaration of Common-law Union (IMM5409) form, if this applies to your family situation.	<input type="checkbox"/>

ANNEX A – STUDY PLAN

Submit a “**one page study plan**” which answers the following questions and includes any other information relevant to the processing of your application:

1. Why do you wish to study in Canada in the program for which you have been accepted?
2. What is your overall educational goal?
3. Why are you not pursuing a similar program in your country of residence or of citizenship?
4. How will this program enhance your employment opportunities in your country of residence or of citizenship?
5. What ties do you have to your country of residence and of citizenship?
6. Explain how you (or your parents) plan to pay your tuition, fees and living expenses. Do you have any brothers or sisters studying in Canada or elsewhere abroad?