



AHC ACADEMY  
ABU HURAIRA CENTER

# Abu Huraira Center Academy Parent Handbook

**& BACK TO SCHOOL PLAN 2021/2022**

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www.ahcacademy.com

**EDUCATE. ACTIVATE. ILLUMINATE**



## Abu Huraira Center Academy Handbook 2021-2022 Academic Year

“And say: `My Rab! Increase me in knowledge.” (20:114)

### Welcome Message

Asalamu Alaikum Warahmatulahi Wabarakatu

Dear AHC Academy Families,

On behalf of the teachers and staff at the Abu Huraira Center Academy, we welcome you all to the 2021/2022 school year. We are eager to begin this new journey with you all, and look forward to meeting our new and returning students, parents, guardians, and community members, inshallah!

We remain steadfast in our continued obligation to provide academic excellence, school safety, and an inclusive environment. We would like to take this time to assure parents and guardians that we are dedicated to making this upcoming school year a normal, safe, and productive one with the help of Allah (swt). Our teachers and staff have been hard at work preparing to transition back to in-person learning.

**It was narrated on the authority of Anas, may Allah be pleased with him, that the Prophet used to say:**

الْأَسْقَامَ سَيِّئِي وَمِنْ وَالْجُدَامِ وَالْجُنُونِ الْبَرَصِ مِنْ بَكَ أَعُوذُ إِلَيْكَ اللَّهُمَّ

**(O Allah! I seek refuge in You from vitiligo, madness, leprosy and evil diseases)."**

**[Ahmad, Abu Daawood and An-Nasaa'i]**

Due to the ongoing pandemic, the Abu Huraira Center Academy has laid out a reopening plan for the 2021/2022 school year. Our goal is to maintain the same quality of education, while at the same time creating a safe environment for our students and staff. We are closely monitoring the ever-changing school re-entry plan that is being released by the Ontario Ministry of Education. We will adjust our plans in order to abide by the ministry guidelines, and to also respond to any new risk as it emerges. We encourage all parents and guardians to review this handbook along with the back to school plan in its entirety. This handbook will also provide an overall look at the AHC Academy school rules, policies, and guidelines.

As the Abu Huraira Center Academy transitions into the new year, we are excited to offer new some brand new innovative facilities and classrooms to help reflect the growing student population. Moreover, our focus on providing a top notch academic curriculum taught by qualified instructors is key for our students success. Another aspect that sets our school apart is the emphasis on Arabic, Quran, and Islamic studies. Building a strong Islamic foundation is necessary for our children to navigate this world according to guidelines of the Quran and Sunnah.

Our approach here at the AHC Academy consists of three main characteristics; inclusiveness, respect, and honesty. No matter where the students or parents come from or what background they have, everyone should feel welcome and comfortable in the learning environment. Everyone should have mutual respect for one another and feel excited to learn every day. Lastly being open to ask questions, getting help, and making strides towards the path of learning should be welcomed. Leading a school should be about having fun with focus.

On behalf of the Abu Huraira Center Academy I welcome you all and thank you for the continued support. Please feel free to contact us at any time, as communication is a key factor towards our schools success!

Jazakum'Allahu Khairan,  
Sr. Deqa Farah – Principal

## AHC ACADEMY NASHEED

AHC Academy  
Aiming for sincerity  
Our Lord, our Lord!  
Increase our knowledge,  
So that we can be  
Better than we've ever been

With shining faces  
From all the races  
We come forth  
We walk through open doors

Every day we stand in line  
We are grateful all the time  
For our health and our strong minds

Praying, playing, growing,  
Goodness always flowing!  
With all of our brothers,  
With all of our sisters in Islam!  
Together we work towards a better world

AHC Academy  
Aiming for sincerity  
Our Lord, our Lord!  
Increase our knowledge,  
So that we can be  
Better than we've ever been

Allah is Great  
Allah is Great  
To Him is our fate  
So let's win the race  
To khair  
Insha Allah

AHC Academy  
Aiming for sincerity  
Our Lord, our Lord!  
Increase our knowledge,  
So that we can be  
Better than we've ever been

AHC Academy  
Aiming for sincerity  
Allah, Allah!  
Increase our knowledge,  
So that we can be  
The best of all the Muslimeen

Rabbee,  
Zidnee,  
'Ilma!

**Written with the help of the  
amazing Sr. Sara Ansari.  
JazakAllah Khair!**

## Important Dates 2021-2022

First day of classes for all students is on **Thursday, September 9<sup>th</sup>, 2021** inshallah. The last day of school is **Thursday, June 30<sup>th</sup>, 2022** inshallah.

The Abu Huraira Center Academy follows the same yearly calendar as the Toronto District School Board.

### PA Days & Holidays 2021-2022

PA Days & Holidays	Date
Labour Day	September 6th, 2021
Board-wide PA Day's	September 7 & 8, 2021
Stat Holiday (Thanksgiving)	October 11, 2021
Board-wide PA Day	November 19, 2021
Winter Break	December 20, 2021 to December 31, 2021 <b>School resumes January 2, 2022</b>
PA Day	January 14, 2022
PA Day	February 18, 2022
Family Day	February 21, 2022
March Break	March 14 - 18, 2022 <b>School resumes March 21, 2022</b>
Stat Holiday (Good Friday)	April 15, 2022
Stat Holiday (Easter Monday)	April 18, 2022
Stat Holiday (Victoria Day)	May 23, 2022
PA Day	June 3, 2022

\*Note: Inshallah there will be a holiday period during the last 10 days of Ramadan and Eid.

### EQAO Testing (Grades 3 & 6)

The Abu Huraira Center Academy administers yearly EQAO testing for both grades 3 and 6. The testing is optional, yet we highly recommend all students in both grades to participate. Due to the COVID-19 pandemic the testing dates for the EQAO have not been released yet for this year.

## General Information & Policies

**School Start Date:** Thursday, September 9<sup>th</sup>, 2021

**School End Date:** Thursday, June 30<sup>th</sup>, 2022

**Hours:** 8:50 am Morning Duaas – 9:00 am Class Start | 3:00 pm School Ends – 3:15 pm Latest Pickup

**Drop-Off Time:** The earliest morning drop off time is at 8:30 am for all students

**Morning & After School Programs:** 7:15 am drop off | 5:00 pm pickup (\$100 fee per program)

**School Buzzer:** The AHC Academy main doors are always locked. Please use the buzzer located beside the middle of the two doors to gain access. This is a video based system buzzer to ensure the safety of the students.

**Drop-off/Pick-up Location:** 270 Yorkland Blvd - Sisters Main Entrance

**Main Doors:** Sisters Entrance

**Address:** 270 Yorkland Blvd, North York, ON, M2J 5C9

**Principal Contact:** Sr. Deqa Farah | **E-Mail:** principal@abuhuraira.org

**Admin Contact:** Sr. Urusi Rafiq | **E-Mail:** islamicschool@abuhuraira.org

**School Cell Phone:** (647) 509-2422 (Call & Text)

**Abu Huraira Center Phone:** (416) 752-1200

## 2021/2022 Back to School Plan

**Note:** This plan is subject to change based on any emerging information from the Ministry of Health and Education. We will provide new information as it arises, inshallah!

### Overall Safety Precautions

The safety of all our students is our first priority. We are committed to doing all that is necessary in order abide by ministry regulations and beyond. We ask Allah to protect us and make it easy for us to apply these new measures.

#### 1) Self-Screening

Self-Screening for COVID-19 will be necessary for all students, staff, parents, guardians, and caregivers:

- Identifying if you have any symptoms of COVID-19 before coming to school is the first step to reduce the spread.
- If anyone has any of the symptoms of COVID-19, then they must stay home, or will be sent home immediately.
- We advise all those that display symptoms to speak with your local health professional on next steps, and to inform the school of the health status.
- Ministry approved health checklists, and other information will be posted near all entrances to enforce self-screening procedures.

#### 2) Temperature Checks

When entering the building all students, staff, and parents will be screened with a no contact infrared thermometer:

- Students and parent/caregivers must line up outside on the sidewalk and wait to be screened in the morning. If there is no line students and families may walk in as usual.
- There must be an adult present whether it is a parent, guardian, caregiver or driver when the screening is done to the student.
- An adult presence is necessary due to the possibility of a student registering a high temperature.
- If the temperature fails to fit within acceptable limits, the student will be told to go home.

### 3) Face Masks

Masks and/or Face shield will mandatory for all teachers and staff. Masks are **mandatory** for students from Grades 1 – 8 and **recommended** for Kindergarten students.

- Students/Parents/Caregivers must bring their own masks with them daily.
- Reusable masks are recommended.
- Please make sure the masks provided are the correct size and fit properly.
- The school will have extra masks on hand if a student forgets or misplaces their mask.
- Students with breathing difficulties or any other pre-existing medical issues may be exempt from wearing a mask if medical note is provided.
- We will try our best to train students to wear their masks and provide them with extra time outdoors to take them off.
- Students are allowed to take off their masks during recess, gym, snack, and lunch periods.

### 4) Social Distancing

Social distancing is an essential practice that will be implemented both in and outside the classroom setting. Students will remain in their class cohort throughout the whole day:

- Social distancing measures within the classroom setting will be enforced daily.
- The AHC Academy will ensure that physical class numbers are in line with ministry guidelines.
- Proper distancing must take place within the classroom setting; this includes spacing between teachers and students.
- Quran/Arabic/Islamic Studies teachers will move to the homeroom class to teach.
- Students from KG – Grade 4 will be having their snack, and lunch inside their classrooms, while Grades 5 – 8 will use the cafeteria space.
- Salah times will be divided amongst different locations of the masjid, with students bringing their own prayer mats.
- We will try to avoid all unnecessary movement of students within the school setting.
- In order to relieve the stress of the students being in their own class for long periods of time, we will increase the times for recess, and gym outdoors.

### 5) Cleaning and Sanitization

The AHC Board has assured that the school will have full-time cleaning staff during school hours:

- Classrooms and offices will be cleaned regularly.
- Areas such as washrooms, hallways, doorways, and communal areas will be cleaned frequently.
- Hand sanitizers will be present within all classrooms and throughout the school setting.
- Students will be told sanitize or wash their hands before eating, touching laptops, books, and other shared items.
- All students will be provided with their own pencil case and art supplies.

# Scheduling Procedures

The AHC Academy will be switching back to a **full-time in-person school model inshallah**. There will not be any virtual classes, unless in the case of a province-wide lockdown.

## 1) Class Timings

- School will run full-time in person from Monday-Friday. Parents will receive a schedule for their child's class at the beginning of the school year.
- School starts promptly at 8:50 am for the Morning Duaas and announcements. Classes start at 9:00 am.
- The earliest morning drop-off time is at 8:30 am for all students.
- School Ends at 3:00 pm, with the latest pickup being at 3:15 pm.

## In the case of a Province-Wide Lockdown:

- Classes will be held online live daily from Monday-Friday through ZOOM.
- Parents and guardians will receive an updated online schedule for each class.
- Each teacher will provide a package for pick-up for each student.
- Online classes will occur based upon government regulations, and will resume in-person when the lockdown is lifted.

## 2) Class work/Homework

Homework and information will be posted on Google Classroom for each class. Make sure to visit the Online Class Resource page on the AHC Academy website for each class codes. Links will be posted at the beginning of the school year:

<http://ahcacademy.com/ahc-academy-online-class-resources/>

- Please make sure students use an e-mail with their full name when signing up to Google Classroom.

## 3) School Entry and Dismissal

- Parents and students must line up together using the new entry sidewalk near the main doors, to wait for their turn to enter and be screened.
- Teachers will be in their classrooms by 8:30 am sharp so students can go directly into class as soon as they arrive.
- To ensure a seamless dismissal we will make sure students have their backpacks, jackets, and belongings ready before the end of the day.
- Names will be called via a wireless microphone and speaker system as soon as the parent or caregiver has arrived at the doors.
- Students whose parents have not arrived will be placed in the after-school program and will be charged a fee.

## 4) Timing/Morning & After School Program

The Abu Huraira Center Academy provides an early drop-off and late pickup program. Students can be dropped off at 7:15 am and can be picked up at 5:00 pm. The cost for the full program is \$200 for both morning and afternoon, or \$100 for one session.

- The earliest morning drop off time is at 8:30 am for all students. School starts promptly at 8:50 am with the morning dua session and assembly, classes then begin at 9:00 am
- If parents/guardians are late (Past 3:15pm mark), there will be a daily charge of \$5 per child. This will be billed in the next months fee. This does not apply to those students already enrolled in the after school program.
- Parents will be given 3 emergency days per child during the year where no fee will be paid if they are picked up late.

#### **Pandemic Adjustments:**

- The morning and after school programs will be held in the front warehouse area or lab
- Students will be limited in number and be spaced out adhering to social distancing rules
- The morning program will consist of 2 staff members daily (1 supervisor and 1 screener)

### **Confirmed Case of COVID-19 Procedure**

- If a student or staff member has been diagnosed as positive for the COVID-19, the school and board will follow the directions presented by the Ministry of Education and Health.
- Positive cases will be communicated immediately to parents, guardians and masjid attendees.
- This may require one or multiple classes to move to an online learning model, or require the school to be closed to in-person instruction for a period of time.
- The school and masjid will be fully sanitized and follow further directives by health officials.

#### **Fourth Wave Preparation**

In the possible scenario that the rates of COVID-19 increase, and there is another school shut-down the AHC Academy will be prepared to move to a completely online learning system:

- The utilization of ZOOM along with the Google Classroom setup will be implemented once again.
- We will monitor the situation and closely follow ministry guidelines.
- Any updates will be communicated to parents and guardians via social media streams, e-mail, and ClassDOJO.

### **Attendance**

Regular attendance is very important to your child's school success and is a most necessary habit toward a productive life. Whenever your child is absent, please call the office (School Cell Phone), email, or use the ClassDOJO app to inform us. A written excuse must be sent to the office upon the student's return to school, stating why they were absent. Even if a phone call has been made to dismiss the child from school a note is required for written documentation. Without written documentation from a parent or guardian the absence will be marked as unexcused. Examples of excused absences: doctors visits, dental visits, etc. If a student has missed three consecutive days, a doctor's note is needed to excuse the absences.

- Student should be at school promptly by 8:50 AM for their morning assembly, and ready to start lessons by 9:00 AM. It is extremely disruptive for the teacher and the rest of the class when a child arrives late.



- When a child late/absent it is recorded in our attendance management system and a late slip will be written. A phone call, e-mail/text message notification will be sent to parents.
- When a pattern of lateness emerges the school is directed to contact the parents in order to resolve the situation.
- Normal attendance policy will be in place, with parent/admin communication needed if attendance is low.

## Visitors/Leaving Early

All Parents and Guardians must first visit the office before picking up their children early. Parents and Guardians must sign an early pick up form before leaving. We do not allow any visitors or any random individuals to enter the school property during school hours. Parents/Guardians must notify the administration if another person or relative will be picking up their child. If there is no communication then the student will not be allowed to leave without the consent of the Parent/Guardian.

- Safety gates close promptly at 8:50 am each day, and open at 3:00 pm.
- All students must have a Drop Off/Pick-Up authorization form on file in the office.
- All classroom visits by parents (legal guardians) must be scheduled through the office and/or by the teacher.
- All visitors are required to report directly to the office for a visitor’s pass if required, before proceeding to the classroom. Once the appointment has concluded the parent or visitor must return to the office and sign out.

### Pandemic Adjustments Visitors:

- Parents and Guardians will be allowed to enter the school to speak with office staff as long as an appointment has been made, and facemasks are worn.
- They will not be allowed to enter the school beyond the office or shoes area unless for emergency purposes.
- A special priority will be given to parents with students JK/SK who are new to the school to help with adjustment.
- Walk in one-on-one meetings with the principal or teachers will not be allowed.
- Parents must schedule a meeting through e-mail ahead of time.

## Tuition Payments

Fees	1 <sup>st</sup> Child	2 <sup>nd</sup> Child	3 <sup>rd</sup> Child	Additional children
Tuition for:	\$ 395	\$ 370	\$ 350	\$330
Application fee for new students (non-refundable)				\$50 per Student
School Supplies Fee (Annual)				\$300 per student

Tuition should be paid on time every month. A payment in the amount of \$300 (\$150 in June or September, and \$150 in January) must also be submitted for school supplies for the academic year. We

advise that all parents switch to our convenient Pre-Authorized Payment Plan. This allows you to pay the exact amount – automatically from your bank account without having to remember to pay your child(s) school fees. Parents will be notified by administration if fees are not paid on time, with the potential of the child being withdrawn from the school.

1. Fees must be paid for the full month in which student(s) begin(s) school. Fees for the last month of the year should also be paid from the first withdrawal.
2. There will be an NSF charge of \$25 for payments that do not go through.
3. Failure to maintain regular payments will result in revoking enrollment of students.
4. **Early Withdrawal Processing Fees:** All parents would have to pay a \$200 fee if they decide to leave the school during the school year. This fee will be put in place in order for admin to necessitate the finalization of all student record files, along with the dispatch process to the next school.
5. **Non-Refundable June Fees:** In the beginning of the school year all parents must pay the first and last tuition payments (Sept and June) for the school year. If a parent chooses to withdraw their child mid-year, the June fee will not be refunded.
6. **Temp Leave/Vacation:** If a parent decides to temporarily remove their child from school or go on a vacation there will be no tuition breaks given. All monthly payments will be deducted as usual. Tuition breaks will only be given if a child is severely sick and parents provide a medical note from their family doctor.

#### **Pandemic Adjustments Tuition:**

- All payments must be done through EFT, or E-transfer (No cheques)
- The AHC Academy will transition into a cashless operation
- No discounts will be provided unless otherwise specified by the board

## **Uniform Policy**

The Abu Huraira Academy encourages the adherence of uniform. The uniform policy is in place to ensure the students develop organizational skills as well as disciplinary skills. The uniform teaches the students be mindful of cleanliness and presentation. Students are expected to come to school with neat, presentable clothes. Any appearance that violates the uniform policy is considered a violation of Abu Huraira Academy school policy. Teachers and staff at the AHC Academy will routinely monitor student uniforms.

- It is necessary for all children to have a pair of indoor shoes for their own health and safety. Indoor shoes can be left at the school overnight outside every classroom.
- Indoor shoes can be any color, and preferably running shoes. Please avoid blinking light shoes.
- Please make sure students bring appropriate and warm clothing during the winter months, such as jackets, boots and gloves.
- Students in JK-Gr. 2 are urged to bring an extra set of clothes in case of accidents.
- Kindergarten students must be potty trained. To avoid any accidents pull-ups are recommended.
- Uniforms can be purchased at: Wal-Mart, The Children's Place, and Old Navy. Navy blue abayas can be purchased at Firdaus or Umm Anas.
- The AHC Academy also has added our very own branded hoodies which can be purchased in September, and can be worn over the normal uniform.

### Abu Huraira Center Academy Girls Uniform

White polo/shirt-long sleeved	All year
Navy Blue Hoodie	Fall/Winter/Spring
Navy Blue dress	All year
Navy Blue pants	All year
Navy Blue Abaya	All year
White socks	All year
White hijab	All year
<b>Closed indoor shoes</b>	All year

### Abu Huraira Center Academy Boys Uniform

White polo/shirt- long sleeved	All year
Navy Blue AHC Academy Hoodie	Fall/Winter/Spring
Navy Blue pants	All year
White Thobe	All year
White socks	All year
<b>Closed Indoor shoes</b>	All year



#### Dress Code Violation Rules:

It is the responsibility of the Parent/ Guardian to send their child(ren) to school in clean and tidy clothes. If a student is not dressed in uniform the following procedure will occur:

**1<sup>st</sup> Violation:** Student will receive a reminder to wear their uniform to school.

**2<sup>nd</sup> Violation:** Parents will receive a phone call from the office administrator requesting the parent to bring the proper uniform to school for the student to put on.

**3<sup>rd</sup> Violation:** Parents/Guardians will be requested to pick-up his/her child and attend a conference with the principal.

## Behaviour Policy

“The most beloved of you to Allah is the best of you in character”  
(Bukhari)

“Nothing will be heavier on the Day of Resurrection in the Scale of the believer than good manners”  
(Tirmidhi)

All children deserve to feel safe and happy while learning at school every day. The AHC Academy follows the guidelines provided by the authentic Quran and Sunnah and we try to embody these principals in the classroom and beyond.

Students must abide by school, and masjid rules at all times and be respectful towards staff and their fellow classmates. The AHC Academy has a zero tolerance policy against bullying, harassment, assault, racism, abusive language etc.

### Rules/Code of Conduct

To create a positive and productive school environment students are expected to:

Arrive at school on time	Wear our school uniform
Show respect to everyone in school;	Be truthful, well mannered and kind
Take care of the school building/masjid	Walk properly and quietly in the halls
Keep our school litter free	Set a good example to others
Exercise self-control	Line up quickly and quietly

The code of conduct along with school/classroom/lunchtime rules will be displayed around the school in order to remind students at all time. We feel the best way to get students to remember the school rules are through acronyms and rhyming patterns.

SMART	THINK	RULES	LEARN
Say please and thank you	Is it True?	Raise your hands	Listen to instructions
Make friends and be thoughtful	Is it Helpful?	Use proper language	Enter and Exit prepared
Arrive on time	Is it Inspiring?	Listen and follow all directions	Always try your best
Respect yourself and others	Is it Necessary	Express respect	Respect yourself and others
Try your best	Is it Kind?	Stay in class	No excuses

## Levels of Misbehaviour

Low Level	Moderate Level	Serious Level
<ul style="list-style-type: none"> <li>• Dropping Litter</li> <li>• Noisy e.g. talking</li> <li>• Failing to keep on task</li> <li>• Leaving seats/class without permission</li> <li>• Unkind remarks</li> <li>• Leaving work area untidy</li> <li>• Running in the halls</li> <li>• Pushing in line</li> <li>• Borrowing without permission</li> </ul>	<ul style="list-style-type: none"> <li>• Fighting</li> <li>• Telling lies</li> <li>• Shouting</li> <li>• Distracting others</li> <li>• Poor attendance</li> <li>• Continuously unprepared for work</li> <li>• No uniform</li> <li>• Disregarding Supervisors</li> </ul>	<ul style="list-style-type: none"> <li>• Assault</li> <li>• Swearing</li> <li>• Threatening/Aggression</li> <li>• Stealing</li> <li>• Vandalism</li> <li>• Physical / verbal threats</li> <li>• Violent outbursts (verbal or physical)</li> <li>• Leaving school without permission</li> </ul>

If student fails to act appropriately at school then a series of actions will take place in order to ensure that their actions are not repeated again.

## Course of Action

- 1) Reminder (Reiterate rules)
  - a. First occurrence by teacher/supervisor.
- 2) Oral warning
  - a. Second occurrence by principal/admin.
- 3) Decreased Play time/Time Out
- 4) Written memo in behavioral log (Pink Slip)
  - a. The Pink Slip folder will document behavioral problems and incidents that occur with each student.
- 5) A phone call to the Parent/Guardian
  - a. The principal and teacher will have a conversation with the parent of the student .
- 6) Suspension
  - a. If the student fails to cooperate and/or takes part in an incident that severely affects themselves or other students they will be suspended.
- 7) Expulsion
  - a. The Principal may expel a student if he/she deems such action necessary for the student or the well being of the other students and school as a whole.
  - b. Parents (legal guardians) will be notified and given the opportunity to schedule an appeals hearing.
  - c. The request must be in writing, and delivered to the Principal within five school days after receiving the Notice of Expulsion.

## Encouraging Positive Behavior in School

The goal at the Abu Huraira Center Academy is not only promote and teach positive behavior, attitudes, and akhlaaq, but also to show that we greatly value them and thus reward them as well. Positive reinforcement is essential in creating well-mannered students and encouraging atmosphere at school. The following strategies have been put in place to encourage students at the AHC Academy.

### General Praise

All teachers and staff should recognize and celebrate positive behavior and attitudes at all times around the school through informal and formal praise. This includes:

- 1) Smiling at children (Smile its Sunnah!)
- 2) Saying thank you or JazakAllah khair at good actions
- 3) Giving stickers, stamps, or certificates for good behavior
- 4) Written comments to parents
- 5) More privileges in class e.g. (Extra play time)

### Akhklaaq Cup

In order to improve and motivate akhlaaq in the school as a whole we have introduced the AHC Academy Akhlaaq Cup. This trophy will be awarded weekly to the class that has demonstrated the best akhlaaq as a whole. Students in the winning class will also receive a small prize or in school benefits!

## General Policies

### Peanut/Nut Policy

The AHC Academy is a nut free school, meaning that we are a school in which we encourage everyone to be aware of allergies and take the appropriate precautions. We ask our families not to send nuts or peanut butter as we have students with severe allergies. In the case of other severe allergies, parents will be notified of the allergy and asked to respect the student's life-threatening issue, for example, sesame seeds. We sincerely appreciate your cooperation in avoiding the use of these products to assist in our continued efforts to create a safe, caring and inclusive learning environment for all students.

### Student Health/Illness (Non-Covid Related)

The Abu Huraira Center Academy does not have a nurse on the premises. Therefore our office will only provide general first aid to students as needed. Calling 911(emergency) is required for any and all medical emergencies beyond general first aid.

Please do not send your child(ren) to school if he/she has any of the following symptoms:

- High fever
- Nausea or vomiting
- Evidence of a communicable disease
- Severe headache and/or stomach ache
- Spasm or convulsions
- Any severe accident including cuts or bleeding
- Persistent cough
- Rashes or Pink Eye
- Head or Body Lice

There will be cases when parents must show proof in writing that their child has actually received medical attention from a physician and indicating the student's date of return to school.

### Office Phone/Cell Phone Policy


The Abu Huraira Center Academy allows all students to use the office phone to call parents at times of need. Cell phones are not allowed to be used in class and outside of class during school hours. Students may keep their cell phones in their bags and use them after school or before school hours to contact parents at times of need and for emergencies.

### Lost & Found

Lost articles of clothing and other personal items belonging to students may be claimed in the box near the wudu room. In order to identify your child's lost items, please write your child's or children's name on the inside of his/her jackets, sweaters, book bags, lunch boxes, scarves etc. NOTE: All items remaining in the school's lost and found at the end of the school term will be donated to a charity.

### Extreme Weather/School Cancellations

If in case there are any storms or dangerous weather occurrences, we will be sure to contact parents through e-mail, ClassDOJO, and through our social media streams. We hope to avoid school cancellations, but we also take student safety seriously and will only do so during extreme weather conditions.

 Follow Us: <a href="https://facebook.com/AbuHurairaCenterAcademy/">facebook.com/AbuHurairaCenterAcademy/</a>	 Visit Our Website <a href="http://ahcacademy.com/">ahcacademy.com/</a>	 Join ClassDOJO <a href="https://classdojo.com/">classdojo.com/</a>
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On behalf of the Abu Huraira Center Academy, we would like to thank everyone for your continued support! To our amazing, teachers, students, volunteers and parents we appreciate all your hard work and efforts for making the Abu Hurara Center Academy such a wonderful school. May Allah (SWT) accept our duas and keep us on the right path. Ameen!