



# **FY 2022 SCHEDULE OF CHARGES**

Finance Department

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## QUICK REFERENCE GUIDE

(For additional detail, see each pertaining section)

### AIRCRAFT OPERATIONS

#### Aircraft Landing Fees

<u>Airline Type</u>	<u>Period</u>	<u>Fee</u>	<u>Units (1)</u>
Signatory Airlines	10-01-21 09-30-22	\$2.23	1,000 lbs
Non-Signatory Airlines	10-01-21 09-30-22	\$2.78	1,000 lbs

(1) Fee is charged per 1,000 pounds maximum approved landed weight

#### Common Use Airline Terminal Office Space Rental Rates

	<u>Period</u>	<u>Rent per Square Foot</u>
Signatory	10-1-21 - 09-30-22	\$306.85
Non-Signatory	10-1-21 - 09-30-22	\$383.56

#### Non-Airline Terminal Support Space Rental Rates

Non-Airline Terminal Support Space rental rates vary depending upon market conditions, type and use of space and specific agreement. Please contact Aviation Real Estate at 972-973-4630 for additional information.

**QUICK REFERENCE GUIDE**

(For additional detail, see each pertaining section)

**Net Terminal Rents A, B, C, & Terminal E Satellite  
Preferential Airline Terminal Office Space Rental Rates**

	<b>Period</b>	<b>Gross Rent per Square Foot</b>
Terminals E	10-1-21 - 09-30-22	\$306.85

Terminal Rental Rates are net of applicable maintenance credits in certain terminals resulting in the following Net Terminal Rental Rates for Terminals A, B, C,D, & Terminal E Satellite:

Terminal A	10-1-21 - 09-30-22	\$243.98
Terminal C	10-1-21 - 09-30-22	\$243.98
Terminal B	10-1-21 - 09-30-22	\$304.58
Terminal D	10-1-21 - 09-30-22	\$305.83
Terminal E Satellite	10-1-21 - 09-30-22	\$272.92

**FIS Charge**

\$6.30 per deplaned signatory/permittee passenger  
\$7.87 per deplaned non-signatory/non-permittee passenger

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(For additional detail, see each pertaining section)

**Vehicle Parking Fees <sup>(1)</sup>**

<u>Duration</u>	<u>Terminal</u>	<u>Express Covered</u>	<u>Express Uncovered</u>	<u>Remote</u>
0 min - 8 min	\$6	\$2	\$2	\$1
8 min - 30 min	\$2	\$2	\$2	\$1
30 min - 2 hour	\$3	\$2	\$2	\$1
2 - 4 hours	\$9	\$3	\$3	\$2
4 - 6 hours	\$10	\$4	\$4	\$3
6 - 24 hours	\$27	\$15	\$10 <sup>(2)</sup>	\$10

(1) All Parking fees, excluding valet parking, include sales tax. The sales tax is based on applicable tax jurisdiction.

(2) Express Uncovered rate will increase on May 1, 2022 to \$12

Parking fees for pre-paid, on-line booked parking may not exceed the posted rates. Rates may vary, based on parking availability and demand. Charges and/or fees that may apply to changes and cancellations will be posted on the prepaid parking website.

**QUICK REFERENCE GUIDE**

(For additional detail, see each pertaining section)

**Insufficient Funds (ISF) – Unpaid Parking Fees**

A \$10 charge will be applied to all ISF transactions.

**Employee Transportation Charges (ETC)**

	<u>Fee</u>	<u>Frequency</u>
Concession Employees	\$45	Monthly
Non Concession Employees	\$45	Monthly

DFW Airport has the right to periodically audit tenants' payroll records to validate ETC fees assessed.

1. Entities operating under separate agreements with the Airport Board are subject to the charges outlined in those agreements.
2. Federal agencies may have a modification to the requirement to submit an annual headcount that may address the specific employee of that agency and require the employee to pay the ETC.
3. Payroll Personnel listings are required when submitting the **Annual** or any **Revised ETC report**. ETC reports will not be processed without payroll documents. Payroll Personnel listings are required to include the following:
  - A. Last name, first name, and position title of all employees who work at the DFW airport, regardless of the number of hours worked.

**Ground Rental Rates**

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Annual Ground Rental Rate	\$30,461	Acres

**QUICK REFERENCE GUIDE**  
(For additional detail, see each pertaining section)

**GROUND TRANSPORTATION**

**Access Fees**

<u>Class Type</u>	<u>Class</u>	<u>Total Fee</u>
Shared Ride/Shuttle <sup>(1) (2)</sup>	Two	\$3.49
Taxicab <sup>(1) (2)(3)</sup>	Three	\$4.00
Limousine <sup>(1)(2)</sup>	Four	\$4.43
Bus <sup>(1)(2)</sup>	Five	\$6.36
Courtesy Vehicle <sup>(1)(2)</sup>	Eight	\$2.19
Pre-Arranged (Other) <sup>(1)(2)</sup>	Eleven	\$4.00
Transportation Network Companies <sup>(5)</sup>		\$5.00

**Administrative Service Fee<sup>(5)</sup>**

<u>Class Type</u>	<u>Total Fee</u>
Transportation Network Companies <sup>(4)(5)</sup>	\$0.50 per trip

(1) Except for Transportation Network Company (TNC) drivers, use of the NTTA TollTag system is required for all commercial ground transportation vehicles, unless another payment process is approved by the Board. Failure to utilize the system will result in a \$24 charge each time a vehicle exits the Public Parking Revenue Area. Except as specified below for Transportation Network Companies (TNCs), all access fees and any public parking rates are collected from the vehicles' NTTA account upon exiting the Public Parking Revenue Area.

(2) Except as specified below for TNC drivers, the access fees entitle all classes of commercial ground transportation vehicles to be within the Public Parking Revenue Area for two hours without accruing public parking rates. After two hours, all classes of commercial ground transportation vehicles will accrue public parking rates.

(3) Taxicabs must pay the access fee for each dispatched pick-up within the Public Parking Revenue Area and for each drop-off within the Public Parking Revenue Area.

(4) TNCs must pay \$3 for each digitally prearranged ride to, from, or within the Public Parking Revenue Area. Their portion of the access fees will be paid directly to the Airport on a monthly basis, as described in their permit. Because TNC drivers will not be identified within the system as TNC drivers, they shall accrue public parking rates immediately upon entering the Public Parking Revenue Area, regardless of whether their digital applications are active or otherwise capable of receiving a request for a digitally prearranged ride while they are within the Public Parking Revenue Area. The payment of public parking rates by a TNC driver during the first 30 minutes within the Public Parking Revenue Area will be deemed compensation to the Airport for the remaining portion of the access fee (\$2). Any additional revenue collected will be considered public parking revenue.

(5) TNCs who choose not to cooperate in implementing and continuously providing data for the real-time TNC vehicle tracking and reporting application shall pay the per-trip administrative service fee.



**QUICK REFERENCE GUIDE**

(For additional detail, see each pertaining section)

**Decal Fees**

<u>Type</u>	<u>Fee</u>	<u>Frequency</u>
Taxicab/Limousine/Pre-Arranged(Other)	\$0	Annual
Re-issue/replacement		
Taxicab/Limousine/Pre-Arranged(Other)	\$25	Per occurrence
Courtesy Vehicle	\$25	Per occurrence
Courtesy Vehicle	\$0	Annual
Temporary Courtesy Vehicle	\$0	Per occurrence
Motor Vehicle Title/Registration Search	\$1	Per search
Late Document Fees <sup>(1)</sup>	\$5	Daily up to 30 days late per vehicle

(1) Late Document fees apply to Taxicabs, Limousine, Pre-Arranged (Other), and Courtesy operating authority holders who fail to submit required inspection documents by the due date.

**Meet & Greet Service Fees**

<u>Service</u>	<u>Fee</u>	
Meet & Greet Request	\$20	
Staging Fee	\$10	per vehicle up to a maximum of \$50 per request
Off Airport Charges	12%	Gross Receipts
Exemptions		Grand Hyatt and Hyatt Regency-exempt with validated ticket. Parking in excess of validated time will be charged at prevailing rate.

**UTILITIES**

**Water**

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Treated Water Charge	\$5.45	1,000 Gallons
Reclaimed Water Charge	\$4.45	1,000 Gallons
Sewer	\$4.25	1,000 Gallons

**QUICK REFERENCE GUIDE**  
(For additional detail, see each pertaining section)

**Waste to Landfill Service Fees <sup>(1)(2)</sup>**

<b><u>Service Type</u></b>	<b><u>Fee</u></b>	<b><u>Unit</u></b>
<i>Effective October 1, 2021 - February 28, 2022</i>		
Front Load Service	\$3.23	Cubic Yard
Roll-Off Truck Open Top Service	\$11.95	Cubic Yard
Compactor Service	\$14.40	Cubic Yard

*Effective March 1, 2022-September 30, 2022*

Front Load Service	\$3.25	Cubic Yard
Roll-Off Truck Open Top Service	\$11.97	Cubic Yard
Compactor Service	\$14.42	Cubic Yard

Compactor Monitoring Service (Optional with Compactor Service)	\$380	Monthly
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(1) Sales tax included in the Trash Service Fees.

(2) Contaminated recycling containers will be assessed waste to landfill fees based on service type.

**Waste and Recycle Containers-Rental Fees <sup>(1)</sup>**

Front Load Container	\$50	Monthly
Open Top Container	\$150	Monthly
Compactor Container	\$280	Monthly

(1) Sales tax included in the Trash Containers-Rental Fees.

**Administrative Fees**

Security Deposit <sup>(1)</sup>	2 months rental fee	Per container
Reinstatement fee <sup>(2)(3)</sup>	\$150	Per event

**Compost**

	<b><u>Fee</u></b>	<b><u>Unit</u></b>
Roll Cart Composting (Full Service)	\$130	Cubic Yard
Roll Off Truck Composting Service	\$9	Cubic Yard

(1) Security deposit does not apply to trash containers located within the central terminal areas.

(2) Containers will be removed from service for non-payment. In order to resume solid waste service, the past-due invoices must be made current and a \$150 reinstatement fee must be paid.

(3) Solid Waste and recycling containers will be removed from service if hazardous, regulated, or universal waste is placed in the container. In order to resume solid waste service, tenant, permittee, or sublessee must provide documentation of waste disposal in accordance with State and Federal environmental laws and regulations and a \$150 re-instatement fee must be paid.

## INTRODUCTION

### A. GENERAL

This Schedule of Charges has been approved by the Dallas/Fort Worth International Airport Board (“DFW” or the “Board”) and is distributed to all tenants and users of the airport annually. The rates, fees, and charges specified herein are effective on October 1, 2021

Please direct any questions or comments concerning this schedule to the Assistant Vice-President of Financial Planning at 972-973-5445.

### B. METHODS OF CALCULATION

The Airline Lease and Use Agreement imposes on each Signatory Airline, the obligation to pay rentals, fees, and charges for the use and occupancy of the airport. These payments, together with rentals, fees, and charges paid by other airport users, will produce total annual gross revenues sufficient to pay the operation and maintenance expenses of the airport, plus 1.25 times the payment of principal and interest on the joint revenue bonds, plus the payment of any other obligations required to be paid from the revenues of the airport. The Airline Lease and Use Agreement contains formulas for the calculation of many airport rates, fees, and charges. Copies of the Airline Lease and Use Agreement may be obtained from the Aviation Real Estate Department.

### C. DEFINITIONS

Aircraft – shall mean and include fixed-wing, helicopter, and other rotary-wing airships.

Airline Lease and Use Agreement – shall mean that agreement between the DFW Airport Board (“Board”) and an airline in which the airline agrees to pay rentals, fees, and charges for its use of and operation (or right to operate) at the Dallas/Fort Worth International Airport (“Airport”), and the use and lease of the Terminal and facilities, and the services appertaining thereto, in an amount which, together with rentals, fees, and charges paid by other airlines and other entities using the Airport and Terminal facilities, will be sufficient to produce total gross revenues in each fiscal year as required to satisfy the Board’s obligations (“Agreement”).

Alarm System – shall mean a device or system that emits, transmits, or relays a signal intended to summon, or that would reasonably be expected to summon, police services of the Airport. An Alarm System does not include:

1. An alarm designed to alert only the inhabitants of a premise
2. An alarm installed on a vehicle unless the vehicle is permanently located at a site; and
3. An automated access control system, which is not designed as an intruder alarm, but only designed to allow orderly access to designated areas.

Alarm Notification – shall mean a notification intended to summon the police, which is designed either to be initiated purposely by a person or by an alarm system that responds to a stimulus characteristic of unauthorized intrusion.

Alarm Site – shall mean a single premise or location served by an alarm system or systems that are under the control of one person or company.

Automated Access Control System – shall mean an automated system for access to Air Operations Areas (AOA), Security Identification Display Areas (SIDA), and Sterile Areas of the airport in compliance with 49 CFR 1500 et al, and other facilities and structures, which have been designated by the DFW Airport Board.

Equipment Staging Area – Any portion of the ramp used for the short-term staging of equipment and cargo. The Equipment Staging Area may be used up to four hours before and after aircraft arrival.

Ground Servicing Equipment (GSE) – Any equipment that is owned, leased, licensed to or operated by a ground handler. GSE includes vehicles used for loading and unloading aircraft, fueling, catering, cleaning, high lift vehicles, water trucks, dollies, tow bars, mobile stairs, tail lifts, tugs, ground power units, repair service vehicles and any other vehicle or rolling stock not specifically mentioned.

Ground Service Equipment (GSE) Storage Area – An area (not on the ramp) dedicated to the safe storage of all GSE when it is not in use.

Ground Transportation Information Board – shall mean those signage systems provided at each terminal within the baggage claim areas. The Ground Transportation Information Board provides passengers with information on ground transportation service providers; e.g., taxicabs, limousines, rental cars, shuttle service, and shared ride.

Interline Agreement – shall mean that agreement to provide baggage transfers between airlines and the transport of mail between the airlines and the U.S. Postal Service.

Maximum Approved Landed Weight – shall mean the Federal Aviation Administration certified approved landed weight of a specific aircraft.

Non-Scheduled Airline – shall mean a carrier not having a published arrival and departure schedule in the Official Airline Guide. A Non-Scheduled Airline may operate on an ad-hoc basis or have a program of operations for a particular travel season.

Non-Signatory Airline – shall mean a certificated air carrier which has not executed an agreement with the Board substantially similar to the Agreement.

Parking Control System – shall mean the automated control system supporting the parking operation.

Public Parking Revenue Area – Shall mean the north and south remote parking lots and all areas of the Airport that may be accessed through the parking plazas on International Parkway.

Public Parking Revenue Area Operator– shall mean any vehicle operator including the public operator of a military, church, school bus and/or other vehicle (except those specifically addressed and defined elsewhere) who enters and exits the Public Parking Revenue Area.

Ramp – Any area dedicated for parking of aircraft and the processing of cargo.

Scheduled Airline – shall mean a carrier having a published arrival and departure schedule in the Official Airline Guide.

Signatory Airline – shall mean a certificated air carrier that has entered into and executed an Agreement with the Board.

Unit Load Devices (ULD) – Any container used to hold freight. Empty ULD's must be securely stored at all times as they pose a risk of moving during high winds and storms. Empty ULD's should be stored on/in a racking system or secured to a dolly to avoid this risk. At no time are ULD's to be stored directly on the ground or pavement.

**D. WAIVER OF CHARGES**

The Chief Financial Officer of DFW Airport, or his/her designee, may waive or adjust an assessment, charge or fee where there is good cause to support such waiver or adjustment. It is the responsibility of the person, company, or organization requesting the waiver or adjustment, to document the request to the Chief Financial Officer or his/her designee. Until the waiver or adjustment is granted, the charge is due and payable under the rules set forth in this Schedule of Charges. If payment for the charge has been remitted prior to granting the waiver or adjustment, the payment will be applied to the payee's past due account and any remaining credit balance shall be refunded

**E. AMENDMENTS OR ADDITIONS**

The Chief Executive Officer, or his/her designee, of DFW Airport has the authority to make interim additions, deletions, and/or adjustments to any charge set forth in the Schedule of Charges. If new charges or amendments are implemented, a twenty-five day advance Notice of Revision will be issued by the Finance Department to tenants or users.

**F. REPORT OF WAIVERS OR REVISIONS TO CHARGES**

A report presenting waivers and write-offs in excess of \$25,000 shall be provided to all members of the DFW Airport Board per Board resolution number 2008-07-163.

## AIRCRAFT OPERATIONS

### A. LANDING FEE RATES

**1. Signatory Rate** – The Signatory Rate is calculated pursuant to the formula set forth in the Agreement and is applicable to those Airlines that execute an Agreement with the Board (“Signatory Rate”). The Signatory Rate for Signatory Airlines is \$2.23 per 1,000 pounds maximum landed weight effective 10/01/21- 09/30/22.

**2. Non-Signatory Rate-** The Non-Signatory Rate is 125% of the Signatory Rate and is applicable to those Airlines that have not executed an Agreement with the Board (“Non-Signatory Rate”). The Non-Signatory Rate for Non-Signatory Airlines is \$2.78 per 1,000 pounds maximum landed weight effective 10/01/21-09/30/22. Non-Signatory Rates may be proportionately adjusted during the course of the fiscal year as the Signatory Rate is adjusted.

### B. EXEMPTION TO AIRFIELD CHARGES

#### 1. Federal Government

Aircraft owned or chartered by the Federal government are exempt from charges provided that the total movements do not exceed twenty-five (25) landings per day, or three hundred (300) landings per month.

#### 2. State and Local Government

Aircraft owned or chartered by the State of Texas, the Cities of Dallas, and Fort Worth, or the DFW Airport Board are exempt from charges.

Certain organizations or companies, who are providing DFW Airport with necessary services at no charge, may be exempt from airfield charges.

### C. CORPORATE AVIATION CHARGES

Corporate Aviation has the following rate categories:

**1. Landing Fees** – Corporate Aviation aircraft operations are subject to landing fees at the published Non-Signatory rate.

**2. Facility Fees** - Charged to all operators regardless of whether the services are used or not. It is intended to cover aircraft parking, GPU usage for aircraft start-up, catering, lavatory, and one bin of potable water. The charge is for each 24-hour period of occupancy and is based on aircraft landing weights. If an aircraft leaves Corporate Aviation ramp and returns within the same 24 hours period, an additional Facility Fee will be charged.

#### Facility Fees

<u>Landing Weights</u>	<u>Fee</u>
Up to 12,500 lbs	\$95
12,500 - 42,500 lbs	\$125
42,501-87,500 lbs	\$160
87,501-150,000 lbs	\$200
150,001 lbs and over	\$250

3. **Aircraft Fuel (Handling Fee and Volume Discount)** – Retail and contract fuel products are available for purchase at the facility with current prices posted on the Airport Board’s website.

**Fuel Handling Fees  
(for Contract Fuel)**

<b>Fuel Volume (Gal)</b>	<b>Handling Fee</b>
0-200	\$1.15
201-450	\$1.10
451-750	\$1.05
751 and over	\$1.00

**Volume Discount  
(for Retail Fuel)**

<b>Fuel Volume (Gal)</b>	<b>Volume Discount</b>
0-200	\$0.00
201-450	\$0.05
450-750	\$0.10
751-over	\$0.15

Retail Fuel charges are assessed at the prevailing market rate plus a surcharge of \$3 per gallon. Fuel additive (Prist) is mixed on demand when requested and assessed at a per gallon charge. Pricing is listed on the Corporate Aviation web page and can be found at [www.dfwairport.com/corporateaviation](http://www.dfwairport.com/corporateaviation).

4. **Deicing Services** – Deicing services will be assessed to the aircraft owner/operator at the time of the service is delivered. The fee is \$19.50 per gallon (Type I) and \$29.00 per gallon (Type IV).
5. **After Hours Facility Fee** – This fee is intended to cover aircraft maintenance services performed during non-operational hours at the rate of \$100 per hour. Non-operational hours are between midnight and 5:00a.m.
6. **Miscellaneous Fees**
  - a. **Product Fees:** Fees for products not listed above will be assessed at the Airport Board’s cost-plus 25 percent and payable prior to departure. This fee will be assessed on items such as, but not limited to, non-stocked newspaper/periodicals, catering supplies/orders, and ground service equipment not part of Corporate Aviation’s standard equipment inventory (Air-starts, PCAs, air stairs, full size belt loaders, etc.)
  - b. **Services Fees:** Fees for aircraft services requested that require more than 2 ground representatives on arrival or departure at Corporate Aviation, will be assessed at a rate of 50 percent of the callout/afterhours fee, per hour per additional representative required.
  - c. **Transportation Fees:** Fees for transportation between Corporate Aviation and the main terminals for greater than 14 passengers per aircraft, and requiring multiple trips, will be assessed at a rate of 50 percent of the callout/afterhours fee, per additional trip.
  - d. **International Waste Disposal** – A \$25 fee is assessed for international flights that have any regulated waste.

#### **D. FEES FOR CARGO HANDLER RAMP VIOLATIONS**

The following violations by ground handler permittees are subject of a fee of \$500.00 per occurrence for each day of each such violation, in addition to any other remedies set forth in the permit or other remedies at law.

1. Blocking of a fire lane with equipment when an aircraft is not being loaded or unloaded.
2. Failure to keep the ramp clean, orderly, swept and free of FOD
3. Storage of broken or unusable equipment on the ramp area
4. Failure to keep pallets, ULD's, containers, netting, plastic wrap and packing materials secured and properly stored in a designated area or container
5. Failure to lock the brakes on any equipment with braking mechanisms
6. Failure to immediately notify the Airport Operations Center of a spill of Hazardous Materials as identified in the Ground Handling/Maintenance Permit for Cargo Operations
7. Failure to treat any Hazardous Materials spill with proper absorbent and cleaned within an hour of occurrence
8. Blocking any aircraft parking position with equipment or debris such that an aircraft could not park in the position (other than the temporary staging of equipment in direct preparation for an imminent cargo operation)
9. Gas canisters that are not stored inside the proper locked cage
10. Blocking access to the emergency fuel shutoff or fire hydrant



## TERMINAL, GATE AND HARDSTAND RENTAL RATES

### A. AIRLINE TERMINAL RATES

The rate per square foot for each passenger terminal is composed of cost elements including, but not limited to, operating and maintenance expense, an allocable share of debt service, overhead, and DPS expenses, less various credits and transfers.

#### Preferential Airline Terminal Office Space Rental Rates

	Period	Gross Rent per Square Foot
Terminals E	10-1-21 - 09-30-22	\$306.85

Terminal Rental Rates are net of applicable maintenance credits in certain terminals resulting in the following Net Terminal Rental Rates for Terminals A, B, C,D, & Terminal E Satellite:

Terminal A	10-1-21 - 09-30-22	\$243.98
Terminal C	10-1-21 - 09-30-22	\$243.98
Terminal B	10-1-21 - 09-30-22	\$304.58
Terminal D	10-1-21 - 09-30-22	\$305.83
Terminal E Satellite	10-1-21 - 09-30-22	\$272.92

#### Common Use Airline Terminal Office Space Rental Rates

	Period	Rent per Square Foot
Signatory	10-1-21 - 09-30-22	\$306.85
Non-Signatory	10-1-21 - 09-30-22	\$383.56

#### Non-Airline Terminal Support Space Rental Rates

Non-Airline Terminal Support Space rental rates vary depending upon market conditions, type and use of space and specific agreement. Please contact Aviation Real Estate at 972-973-4630 for additional information.

### B. COMMON USE GATE AND HARDSTAND OPERATIONS FOR PREFERENTIAL LEASE HOLDERS

A rate of \$475 will be charged as a Gate Use Fee for use of a Common Use Gate for the operation of a scheduled, charter, or Tech Stop flight by an airline leasing other gate(s) at Terminals D/E on a preferential use basis. The Gate Use Fee only covers the use of the hold room and the aircraft parking position at the gate and not any other Board facilities at the Terminal.

**C. TERMINALS B/E & D, COMMON USE GATE CHARGES**

The following charges are levied on a per use basis:

Type Aircraft	Terminal B/E		Terminal D	
	Scheduled	Charter	Scheduled	Charter
	10-01-21 - 09-30-22		10-01-21 - 09-30-22	
A300	\$6,011	\$6,912	\$6,688	\$7,687
A310	\$6,011	\$6,912	\$6,688	\$7,687
A318/319/320/321	\$2,172	\$2,576	\$2,237	\$2,713
A330/A340	\$6,011	\$6,912	\$6,688	\$7,687
A350	\$6,011	\$6,912	\$6,688	\$7,687
A380	\$0	\$0	\$11,632	\$13,570
B717	\$2,172	\$2,576	\$2,237	\$2,713
B727	\$2,172	\$2,576	\$2,237	\$2,713
B737	\$2,172	\$2,576	\$2,237	\$2,713
B747	\$6,011	\$6,912	\$6,688	\$7,687
B757	\$2,979	\$3,607	\$3,294	\$3,801
B767	\$6,011	\$6,912	\$6,688	\$7,687
B777	\$6,011	\$6,912	\$6,688	\$7,687
B787	\$6,011	\$6,912	\$6,688	\$7,687
DC8	\$2,979	\$3,607	\$3,294	\$3,801
DC9	\$2,172	\$2,576	\$2,237	\$2,713
DC10	\$6,011	\$6,912	\$6,688	\$7,687
L1011	\$6,011	\$6,912	\$6,688	\$7,687
MD11	\$6,011	\$6,912	\$6,688	\$7,687
MD-80/90	\$2,172	\$2,576	\$2,237	\$2,713
RJ-81 + seat capacity	\$2,172	\$2,576	\$2,237	\$2,713
RJ-0-80 seat capacity	\$1,162	\$1,341	\$1,278	\$1,494
Prop	\$1,162	\$1,341	\$1,278	\$1,494

Not all potential aircraft types and required services are listed above. It will be at the discretion of the Airport Board to adjust the Use Fee based on the size of aircraft, number of passengers, type and frequency of operations, and the terminal services needed of the operation in question.

**D. TERMINAL GATE/HARDSTAND OPERATIONS**

1. Aircraft arriving on an assigned gate is charged for a full turn.
2. Aircraft arriving on an assigned hardstand position is charged 50% of the gate turn fee.

**3. TECH STOPS**

Tech Stops will be charged 50% of the Charter per turn rate. A Tech Stop is defined as an aircraft arriving on a Common Use Gates for purposes of fueling in route during a weather or aircraft maintenance divert from a primary airport ("Tech Stop"). Tech Stop fee also applies to an operational aircraft (both live and ferry), utilizing a hardstand parking position.

A Tech Stop does not allow passenger on/off loading at a Terminal. If passengers enplane or deplane at a terminal, the airline will be subject to the Charter Common Use Gate charges.

**4. COMMON USE GATE UTILIZATION**

Passenger Airlines using a designated Common Use Gate shall be allotted a specified allotment of time based on the aircraft type. This time allotment is defined as the block of time when the aircraft chocks are positioned upon-arrival and until the start of the push back of an aircraft vacating the designated common gate location.

**Maximum Aircraft Gate Turn Time**

<u>Aircraft Type</u>	<u>Gate Turn Time</u>
RJ/Props	75 minutes
Single Aisle	90 minutes
Double Aisle	180 minutes
Double Aisle/Double Deck	240 minutes

Aircraft remaining in excess of allotted ground time on a Common Use Gate may be subject to Excess Gate Utilization Fees:

First thirty (30) minutes	\$150
Second thirty (30) minutes	\$150
Additional thirty (30) minute increments	\$300

Exceptions:

- i. If a flight exceeds its allotted gate time but does not impact another carrier, no excess utilization fee will be applied.
- ii. If a flight exceeds its allotted gate time and impacts another carrier, applicable excess utilization fee will be applied, unless Ramp Tower is advised in a timely manner and the arriving carrier can be accommodated on another gate, no excess utilization fee will be applied.
- iii. If the arriving flight is the same carrier occupying the gate, no excess utilization fee will be applied.

**5. AIRCRAFT HARDSTAND PARKING FEES**

Aircraft will be subject to the applicable rates listed below for parking passenger aircraft at DFW Common Use Gates or designated Hardstand position areas (including ramp F).

Aircraft that remain-over-night (RON) will be charged a hardstand parking fee applicable to the aircraft size, except Signatory Airlines leasing terminal preferential gate space and assigned the use of a Terminal Aircraft hardstand position by Ramp Operations may park an aircraft at the assigned Hardstand position for a period not exceed eight (8) hours.

Aircraft Hardstand Parking positions used by a Non-Signatory Airline or a Signatory Airline not lease terminal gates space and any unauthorized use of the Aircraft Hardstand Parking positions by an airline will be subject to Aircraft Parking fees as listed below.

<b><u>Aircraft Type</u></b>	<b><u>Parking Fee</u></b>
Single Aisle	\$125
Double Aisle under 300,000 MGLW	\$150
Double Aisle over 300,000-750,000 MGLW	\$225
Double Aisle 750,000+ MGLW	\$500

Parking is on a space available basis and at the discretion of Ramp Tower, up to a maximum 12-hour blocked period and/or fraction thereof.

**E. NON-PERMITTEE PAYMENT REQUIREMENT**

Any airline (other than a Signatory/Permittee Airlines) operating a charter flight on a Common Use Gate is required to pay all operating fees five (5) business days in advance of its charter operation. If a request to operate a charter flight is received within five (5) business days of their charter operation, the airline is required to pay all operating fees within 24 hours of the request or prior to the charter flight's arrival (whichever occurs first). If payment is not received by the above deadline, the use of the gate is subject to cancellation.

Additional fees may apply if airline requires DFW ticket stock or other supplies for its operation. For additional information about these fees, please contact Terminal Management.

**F. FEDERAL INSPECTION SERVICE (FIS) FEES**

The FIS fees per deplaned passenger are below:

Signatory/Permittee	\$6.30
Non-Signatory/Non-Permittee	\$7.87

**GROUND RENTAL AND FOREIGN TRADE ZONE**

**A. GROUND RENTAL**

The annual rate per acre for ground rent (on leases with airfield access) is as follows:

**Ground Rental Rates**

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Annual Ground Rental Rate	\$30,461	Acres

**B. FOREIGN TRADE ZONE**

The following represent application fee and annual operating fee for the appropriate zones:

<u>User Type</u>	<u>Application Fee</u>	<u>Annual Fee</u>
On Airport		
Operator	N/A	\$5,000
Pre-designated Land Sites <sup>(1)</sup>		
Operator	N/A	\$15,000
Company Specific Sites <sup>(2)</sup>		
Operator	\$6,000 <sup>(3)</sup>	\$15,000

(1) Previously "Magnet" or "Second" Sites

(2) Previously "Usage Driven" or "Subzone" Sites

(3) This one-time fee includes preparation of the application to the Foreign Trade Zones Board

The annual operating fee is due as stated in the executed "Agreement" with Dallas/Fort Worth Trade Zone No. 39. Unless otherwise stated in the "Agreement," the annual fee for each fiscal year will be due upon receipt of invoice or on the date a new operating agreement becomes effective. All application fees are due before DFW Airport will send correspondence to the Foreign Trade Zones Board in support of the application.

## PARKING CHARGES

### A. PUBLIC PARKING CHARGES (INCLUDING DFW BUSINESS CENTER)

Parking fees for the general public including military, church, school buses, and other vehicles (except those specifically addressed under other sections of this chapter) shall be paid at the airport exit plazas:

#### Vehicle Parking Fees <sup>(1)</sup>

<u>Duration</u>	<u>Terminal</u>	<u>Express Covered</u>	<u>Express Uncovered</u>	<u>Remote</u>
0 min - 8 min	\$6	\$2	\$2	\$1
8 min - 30 min	\$2	\$2	\$2	\$1
30 min - 2 hour	\$3	\$2	\$2	\$1
2 - 4 hours	\$9	\$3	\$3	\$2
4 - 6 hours	\$10	\$4	\$4	\$3
6 - 24 hours	\$27	\$15	\$10 <sup>(2)</sup>	\$10

(1) All Parking fees, excluding valet parking, include sales tax. The sales tax is based on applicable tax jurisdiction.

(2) Express Uncovered rate will increase on May 1, 2022 to \$12

Parking fees for pre-paid, on-line booked parking may not exceed the posted rates. Rates may vary, based on parking availability and demand. Charges and/or fees that may apply to changes and cancellations will be posted on the prepaid parking website.

Vehicles entering the DFW Business Center through the public revenue area (Parking Plazas) are charged at the Terminal Rate. When the daily maximum rate is reached, all rates repeat for each additional twenty-four (24) hours. Discount coupons must be presented upon exit and any reductions in parking fees must be assessed at the time of exit.

### B. OFF-AIRPORT CHARGES

An off-airport parking operator is a self-parking or valet parking service that provides storage or staging of vehicles and transports or offers transport to its customers or its customers' vehicles outside of the airport boundaries. It is unlawful for an off-airport parking operator to operate within the boundaries of DFW without a permit, concession, and/or franchise from DFW.

Percentage Fees: As a condition of being issued a permit, concession, and/or franchise from DFW to pick up and drop off customers and/or vehicles at DFW Airport, off-airport parking operators shall pay to the Board monthly, by the 20<sup>th</sup> day of each month, an amount equal to twelve percent (12%) of all gross receipts of the off-airport business location from which the pickup and drop off of customers and/or vehicles is conducted for the preceding month.

### C. PARKING SERVICE REFUND

Parking refund requests must be submitted within sixty (60) days of the date and time of exit from the parking facility, including related fees or credits associated herein. All parking refunds will be determined by the Vice President of Finance or his/her designee.

## **D. EXEMPTIONS FROM PARKING CHARGES**

1. Grand Hyatt and Hyatt Regency Hotel guests with properly validated tickets and utilizing the public parking facilities of the hotel are exempt from parking fees. Parking in excess of the validated time shall be charged at the regular or prevailing terminal parking rates.
2. Fees are waived for a vehicle that displays:
  - a) License plates issued by the State of Texas or any other U.S. state that indicate on the face of the license plates that the owner or operator of the vehicle is a Disabled Veteran of the United States armed forces.
  - b) Any of the following military specialty license plates issued by the State of Texas: Airman's Medal; Air Medal; Air Medal with Valor; Army of Occupation Medal; Bronze Star Medal; Bronze Star Medal with Valor; Coast Guard Medal; Commendation Medal with Valor for each branch of the military and for joint service; Congressional Medal of Honor; Defense Meritorious Service Medal; Defense Superior Service Medal; Distinguished Flying Cross; Distinguished Flying Cross Medal with Valor; Distinguished Service Medal; Legion of Merit; Legion of Valor (issued for recipients of Air Force Cross, Air Force Distinguished Service Cross, Army Distinguished Service Cross, Navy Cross, or Medal of Honor); Meritorious Service Medal; Military Outstanding Volunteer Service Medal; Navy and Marine Corps Medal; Pearl Harbor Survivor; Prisoner of War Medal; Purple Heart; Silver Star Medal; Soldier's Medal; WWII Veteran. Vehicles displaying dealer's temporary tags or any cardboard or paper tags are ineligible for the waiver.
3. Vehicles that have been granted permission to park in the Central Terminal Area (CTA) for a predetermined period will be charged the appropriate rate thereafter. All privileges associated with Vehicular Access require the individual(s) to obtain and use an NTTA Toll-Tag supported by a credit card.
4. Government owned vehicles of public safety agencies described below shall not be charged for the first twenty-four (24) hours; thereafter, appropriate parking rates apply. All privileges associated with this exemption require the individual(s) to obtain and use an NTTA Toll-Tag supported by a credit card. Any exception to this requirement must have approval from the CFO (or his/her designee).
  - a) Department of Justice and Department of Homeland Security vehicles where their Special Agent in Charge of local law enforcement activities has identified the vehicle as having official business at DFW.
  - b) Local and State Public Safety vehicles with agency identifying markings and bearing exempt Texas license plates.
  - c) Unmarked Law Enforcement vehicles on official business that are escorted by the Airport Department of Public Safety.
5. Authorized government owned vehicles of law enforcement and governmental agencies that have a waiver from the CFO (or designee) or have a use agreement that exempts them from parking charges at DFW International Airport shall not be charged for the first twenty-four (24) hours; thereafter, appropriate parking rates apply. All privileges associated with this exemption require the individual(s) to obtain and use an NTTA Toll-Tag supported by a credit card.

### **Insufficient Funds (ISF) – Unpaid Parking Fees**

A \$10 charge will be applied to all ISF transactions.

### **Each Returned Check**

Reference Payment Arrangements, Section D – Returned Check Charge.

## **E. VEHICULAR ACCESS CHARGES**

### **1. 24-Hour Free Parking**

The annual charge is \$2,000 unless exempted by separate agreement. This parking privilege is issued to authorized airport representatives and tenants, governmental organizations, and law enforcement agencies with jurisdiction over the airport. Upon airport exit, this privilege allows up to twenty-four (24) consecutive hours of free parking; thereafter appropriate parking rates apply. This parking privilege is subject to approval guidelines. All privileges associated with Vehicular Access Charges require the individual(s) to obtain and use an NTTA Toll-Tag supported by a credit card.

### **2. 6-Day Free Parking**

The annual charge is \$3,000 unless exempted by a separate agreement. This parking privilege is issued to authorized airport representatives and tenants, governmental organizations and law enforcement agencies with jurisdiction over the airport. Upon airport exit, this privilege allows up to six (6) consecutive days; thereafter, appropriate parking rates apply. This parking privilege is subject to approval guidelines. All privileges associated with Vehicular Access Charges require the individual(s) to obtain and use an NTTA Toll-Tag supported by a credit card.

### **3. 30-Day Free Parking**

The annual charge is \$6,000 unless exempted by a separate agreement. This parking privilege is issued to authorized airport representatives and tenants, governmental organizations and law enforcement agencies with jurisdiction over the airport. Upon airport exit, this privilege allows up to thirty (30) consecutive days; thereafter, appropriate parking rates apply. This parking privilege is subject to approval guidelines. All privileges associated with Vehicular Access Charges require the individual(s) to obtain and use an NTTA Toll-Tag supported by a credit card.

### **4. Crossover Gate Access**

Crossover gate access is available for both 24-Hour Parking, 6-Day Parking, and 30-day Parking for an additional fee of \$300.

24-Hour Parking with crossover	\$2,300
6-Day Parking with crossover	\$3,300
30-Day Parking with crossover	\$6,300

All privileges associated with Vehicular Access Charges require the individual(s) to obtain and use an NTTA Toll-Tag supported by a credit card.

All fees for vehicular access charges are non-transferrable and non-refundable. The CFO (or his/her designee) may, in his/her sole discretion, grant an exception in the case of termination of employment or termination of a contract, which eliminates the need for such vehicular access. Individuals using rental/loaner vehicle(s) will be granted up to five (5) calendar days to obtain and/or register a credit-card backed TollTag to access parking privileges. An extension to this requirement may be granted for a maximum of 15 calendar days, if there is sufficient justification and proper documentation accompanying the request.

## **F. OTHER PARKING CHARGES**

Reference Public Safety Medical & Service Charges, Section E- Towing and Impoundment Charges.



The replacement fee for a lost Board provided Proximity Card is as follows:

Initial Issue:	Free
1 <sup>st</sup> Replacement:	\$100.00
2 <sup>nd</sup> Replacement:	\$150.00
3 <sup>rd</sup> Replacement:	\$200.00

If a police report is provided to substantiate theft there will be no charge.

## GROUND TRANSPORTATION

### A. OPERATING AUTHORITY FEES

#### Operating Authority Fees

<u>Operating Authority Type</u>	<u>Fees</u>	<u>Additional Fees</u>	<u>Frequency</u>
Taxicab	\$600	\$60 each Taxicab authorized	Annual <sup>(1)</sup>
Limousine	\$600		Annual <sup>(1)</sup>
Pre-Arranged (Other)	\$600		Annual <sup>(1)</sup>
Transportation Network Companies (TNC)	\$600		Annual <sup>(1)</sup>
Courtesy Vehicle	\$600		Annual <sup>(1)</sup>
Temporary amendment to operating authority for:			
Limousine	\$20		Per occurrence
Reinstatement Fee of Operating Authority:			
Limousine	\$500		Per occurrence
Pre-Arranged (Other)	\$500		Per occurrence
Transportation Network Companies (TNC)	\$500		Per occurrence
Taxicab	\$500		Per occurrence
Courtesy Vehicle	\$500		Per occurrence
Late Document Fees <sup>(2)</sup>	\$5	Daily up to 30 days late per documents	Daily

(1) Late document fees apply to Taxicab, Limousine, Pre-Arranged (Other), Transportation Network Companies (TNC), and Courtesy operating authority holders who fail to submit required inspection documents by the due date.

(2) Late documents fees are charged per document including applications and /or vehicle inspection paperwork.

Shared ride fees are included in each customer's contract and are billed accordingly.

## B. ACCESS FEES

The following access fees are for the various classes of commercial ground transportation.

### Access Fees

<u>Class Type</u>	<u>Class</u>	<u>Total Fee</u>
Shared Ride/Shuttle <sup>(1) (2)</sup>	Two	\$3.49
Taxicab <sup>(1) (2)(3)</sup>	Three	\$4.00
Limousine <sup>(1)(2)</sup>	Four	\$4.43
Bus <sup>(1)(2)</sup>	Five	\$6.36
Courtesy Vehicle <sup>(1)(2)</sup>	Eight	\$2.19
Pre-Arranged (Other) <sup>(1)(2)</sup>	Eleven	\$4.00
Transportation Network Companies <sup>(5)</sup>		\$5.00

### Administrative Service Fee<sup>(5)</sup>

<u>Class Type</u>	<u>Total Fee</u>
Transportation Network Companies <sup>(4)(5)</sup>	\$0.50 per trip

(1) Except for Transportation Network Company (TNC) drivers, use of the NTTA TollTag system is required for all commercial ground transportation vehicles, unless another payment process is approved by the Board. Failure to utilize the system will result in a \$24 charge each time a vehicle exits the Public Parking Revenue Area. Except as specified below for Transportation Network Companies (TNCs), all access fees and any public parking rates are collected from the vehicles' NTTA account upon exiting the Public Parking Revenue Area.

(2) Except as specified below for TNC drivers, the access fees entitle all classes of commercial ground transportation vehicles to be within the Public Parking Revenue Area for two hours without accruing public parking rates. After two hours, all classes of commercial ground transportation vehicles will accrue public parking rates.

(3) Taxicabs must pay the access fee for each dispatched pick-up within the Public Parking Revenue Area and for each drop-off within the Public Parking Revenue Area.

(4) TNCs must pay \$3 for each digitally prearranged ride to, from, or within the Public Parking Revenue Area. Their portion of the access fees will be paid directly to the Airport on a monthly basis, as described in their permit. Because TNC drivers will not be identified within the system as TNC drivers, they shall accrue public parking rates immediately upon entering the Public Parking Revenue Area, regardless of whether their digital applications are active or otherwise capable of receiving a request for a digitally prearranged ride while they are within the Public Parking Revenue Area. The payment of public parking rates by a TNC driver during the first 30 minutes within the Public Parking Revenue Area will be deemed compensation to the Airport for the remaining portion of the access fee (\$2). Any additional revenue collected will be considered public parking revenue.

(5) TNCs who choose not to cooperate in implementing and continuously providing data for the real-time TNC vehicle tracking and reporting application shall pay the per-trip administrative service fee.

### DECAL FEES

<u>Type</u>	<u>Fee</u>	<u>Frequency</u>
Taxicab/Limousine/Pre-Arranged(Other)	\$0	Annual
Re-issue/replacement		
Taxicab/Limousine/Pre-Arranged(Other)	\$25	Per occurrence
Courtesy Vehicle	\$25	Per occurrence
Courtesy Vehicle	\$0	Annual
Temporary Courtesy Vehicle	\$0	Per occurrence
Motor Vehicle Title/Registration Search	\$1	Per search
Late Document Fees <sup>(1)</sup>	\$5	Daily up to 30 days late per vehicle

(1) Late Document fees apply to Taxicabs, Limousine, Pre-Arranged (Other), and Courtesy operating authority holders who fail to submit required inspection documents by the due date.

### C. MEET AND GREET SERVICE FEES

#### Meet & Greet Service Fees

<u>Service</u>	<u>Fee</u>	
Meet & Greet Request	\$20	
Staging Fee	\$10	per vehicle up to a maximum of \$50 per request
Off Airport Charges	12%	Gross Receipts
Exemptions		Grand Hyatt and Hyatt Regency-exempt with validated ticket. Parking in excess of validated time will be charged at prevailing rate.

Meet and Greet Service Fees and all "One occurrence" access fees must be paid at the time of service access request.

## PUBLIC SAFETY MEDICAL & SERVICE CHARGES

### AIRCRAFT RESCUE FIRE FIGHTING (ARFF) AND STRUCTURAL FIRE TRAINING

The Department of Public Safety conducts various Aircraft Rescue & Fire Fighting training courses throughout the year. Some classes are conducted at specific intervals and others upon request. Contact the Department of Public Safety for additional information.

#### Summary of Charges

<b>INITIAL COMPLIANCE TRAINING</b>	<b>Course Hours</b>	<b>Fee (Per Person)</b>
Basic Aircraft Rescue Fire Suppression – Texas <sup>A</sup>	80	\$2,050
Basic Aircraft Rescue Fire Suppression	40	\$1,450
NFPA 1003 Initial Compliance Live Fires (one index HL, one static turret fire, one 3-Dimensional fire, and one narrow-body SAFT fire)	N/A	\$1,250
<sup>A</sup> <b><i>Texas Commission on Fire Protection Certification; ability to apply for IFSAC seal after successful completion</i></b>		
<b>ANNUAL COMPLIANCE TRAINING</b>	<b>Course Hours</b>	<b>Fee (Per Person)</b>
One Liquid Hydrocarbon Fuel Spill Burn Area Truck Fire	N/A	At Cost
One Liquid Hydrocarbon Fuel Spill Burn Area Handline Fire	N/A	At Cost
Basic Compliance Live Fires (one index HL or one static turret fire, one 3-Dimensional fire, one narrow-body SAFT fire)	N/A	\$1,050
One Modulating Vehicle Mass Application – Fuel Spill Burn Area (FSBA) Live Fire	N/A	\$900
One Liquid Hydrocarbon 3-Dimensional Handline Fire	N/A	\$725
One Static Vehicle Mass Application – Fuel Spill Burn Area (FSBA) Live Fire	N/A	\$700
One Handline Fire – Fuel Spill Burn Area (FSBA) Live Fire	N/A	\$600
FAA Regulatory Compliant Training – 11 Modules	16	\$275

<b>DEVELOPMENTAL TRAINING</b>	<b>Course Hours</b>	<b>Fee (Per Person)</b>
ARFF Vehicle/Operator	24	\$1,650
High Reach Extendable Turret <sup>A</sup>	24	\$1,400
Advanced ARFF for Aviation Incidents	40	\$1,050
Driver/Operator – Aerial Certification <sup>B</sup>	40	\$1,000
Helicopter/Heliport	24	\$750
Cargo Aircraft Rescue Fire Fighting	24	\$650
Command and Control for Airport Emergencies	24	\$600
Senior Fire Officer Academy	40	\$600
Fuel Handler – Supervisor	16	\$550
Fuel Handler	8	\$450
Fire Officer I Certification <sup>B</sup>	64	\$450
Fire Officer II Certification <sup>B</sup>	64	\$450
Rescue Tools and Equipment (no fire)	N/A	\$450
Incident Safety Officer Certification <sup>B</sup>	40	\$550
Vehicle Extrication Training (no fire)	N/A	\$350
Fire Instructor I Certification <sup>B</sup>	48	\$350
Fire Instructor II Certification <sup>B</sup>	48	\$350
Truck Modulation Turret Training (no fire)	N/A	\$250

<sup>A</sup>***Includes course and Static Vehicle Mass Application  
Live Fire***

<sup>B</sup>***Texas Commission on Fire Protection Certification;  
ability to apply for  
IFSAC seal after successful completion***

**INDIVIDUAL OFFERINGS AND RESEARCH CHARGES**

	<b>Hours</b>	<b>Cost</b> (Per 10 people)
Narrow-body SAFT Trainer <sup>C</sup>	4	\$850
Narrow-body SAFT Trainer <sup>C</sup>	8	\$1,700
Wide-body SAFT Trainer <sup>C</sup>	4	\$1,200
Wide-body SAFT Trainer <sup>C</sup>	8	\$2,200
3-Dimensional Trainer Rental	4	\$1,500
3-Dimensional Trainer Rental	8	\$3,000
Search and Rescue Trainer <sup>C</sup>	4	\$700
Search and Rescue Trainer <sup>C</sup>	8	\$1,400
Structural Tower <sup>C</sup>	4	\$850
Structural Tower <sup>C</sup>	8	\$1,700
Structural Tower (fee per hour, no fire)	1	\$200
Maze (fee per hour, no fire)	1	\$200
Per Additional Personnel	1	\$200
Additional ARFF Vehicle	1	\$300
Consumables – Fuels, fluids, chemicals, agents, lunch, etc.		At Cost
Miscellaneous supplies and outside contract labor		At Cost
Research Projects		Fees as negotiated with board staff

<sup>C</sup> *Includes two instructors and interior fireplaces*

**CLASSROOM RENTAL**

	<b>Fee</b> (Per Hour)	<b>Fee</b> (Per Day)
Classroom 1 Rental	\$100	\$600
Classroom 2 Rental	\$100	\$600
Classroom 3 Rental	\$100	\$600
Conference Room Rental	\$75	\$400
Galley Room Rental	\$75	\$400

**OFF-CAMPUS INSTRUCTION<sup>D</sup>**

	<b>Hours</b>	<b>Fee</b>
Instructor Rate (per instructor/per day)	N/A	\$800
Student Rate (per student)	N/A	\$200

<sup>D</sup> **Off-campus instruction fees do not include expenses for travel, lodging, per diem, transportation, and translation. These costs will be invoiced at time of booking.**

**TRAINING DISCOUNTS  
(Number of Attendees)**

	<b>DISCOUNT</b>
50+ Students (per group/per calendar year) <sup>E</sup>	10%

<sup>E</sup> *Must be the same course to receive a discount*

**FIRE TRAINING RESEARCH CENTER – DIGITAL NETWORK**

	<b>Fee</b> (Per Person)
FTRSuite Software Package <sup>E</sup>	\$2,995
FTRSuite Testing Package <sup>E</sup>	\$500
FRTS App	\$19.99
FTR Online Training Modules	\$249
ASK ARFF – Monthly Training Digital Subscription	\$49
FTRSuite Reseller Package	Fees as negotiated with board staff
<sup>E</sup> <b>Billed Annually</b>	
Basic Aircraft Rescue Fire Suppression – Texas <sup>A</sup>	\$2,050
Basic Aircraft Rescue Fire Suppression	\$1,450
Leadership Development – Public Safety in Aviation	\$1,250
Fuel Handler – Supervisor	\$550
Fuel Handler	\$450
Command and Control for Airport Emergencies	\$400
Incident Safety Officer Certification <sup>A</sup>	\$400
Fire Officer I Certification <sup>A</sup>	\$350
Fire Officer II Certification <sup>A</sup>	\$350
Fire Instructor I Certification <sup>A</sup>	\$250
Fire Instructor II Certification <sup>A</sup>	\$250
Emergency Management Principles for ARFF	\$250
Helicopter/Heliport	\$250
Mutual Aid for ARFF Response	\$250
Aviation Fundamentals for Fire Fighting	\$250
Fire Fighting Extinguishing Agents	\$250
Social Media Management for First Responders	\$250
Breathing Apparatus Fundamentals	\$250

**CONFERENCES/SPECIAL EVENTS**

Workshops, Conferences, Special Events *(Based on content and length of event)*

**Fee**  
(Per Person)

Fees as negotiated and published 90 days prior to event

**A. ALARM RESPONSE**

**False Security Alarm Charges**

<u>Frequency</u>	<u>Fee</u>
1 to 3 occurrences	No Charge
4 to 5 occurrences	\$50 per response
6 to 7 occurrences	\$75 per response
8 or more	\$100 per response

The false alarm occurrence number is determined by the total number of false alarms during the preceding twelve (12) month period.

If a business has more than one address on the Airport, each address is considered separately for the purposes of calculating the false alarm occurrence number and no response status.

**No Alarm Response Status**

After the eighth (8th) false alarm, DPS will send notification by certified mail or officer delivery, informing the business DPS will no longer respond to the alarm beginning on the 15th calendar day after receipt of the notification.

**Additional False Alarms After Reinstatement**

If alarm response has been reinstated, the business will be allowed three (3) false alarms during a 12-month period, beginning from the date of reinstatement. Each false alarm response will result in a fee of \$100. DPS will send notification per the no response procedures. The business will be placed on a no response status for twelve (12) months from the date of notification. The no response status may be lifted or modified only by the Chief of Police. After the twelfth (12<sup>th</sup>) month, the no alarm response status expires, or if the conditions to reinstate have been met, DPS will resume alarm response as if the business has zero alarms. The next false alarm will count as the first (1<sup>st</sup>) false alarm.

**B. EMERGENCY MEDICAL SERVICE (EMS)**

The responsible party for patients treated and/or transported by Emergency Medical Services will be billed the reasonable and customary rate for the basic life support and/or advanced life support services provided. Advanced life support includes, but is not limited to, EKG interpretation, determination of any clinical value involving a blood draw, and any therapy involving administration of medication.

DFW Airport Board employees are exempt from these charges.

**C. TOWING AND IMPOUNDMENT CHARGES**

Owners of vehicles impounded by the Airport Board's Department of Public Safety will be assessed towing charges and parking fees accrued to date of impoundment plus applicable charges assessed by contracting agency.

**D. INDOOR FIREARMS RANGE**

Contracted services are available at a rate of \$350 per hour. Contact the Ranger Master for more information at 972-973-8064 or 972-973-8507.

**E. AIRPORT IDENTIFICATION/ACCESS BADGES AND FINGERPRINTING SERVICES**

Airport Identification/Access Badges (badges) are issued by the Department of Public Safety for employee access into the Security Identification Display Area (SIDA) or the secure area (Non-SIDA) of DFW Airport or other facilities and buildings as designated by the DFW Airport Board. All fees are non-refundable, with the exception of lost or inactive badges that are returned. Airport users and their sponsors are required to furnish proof of waivers of all fees. Fingerprinting services for qualified Airport Identification/Access Badge (badge) applicants are provided by the Department of Public Safety for the purpose of obtaining criminal history records.



The only acceptable forms of payment for badging fees are credit card, debit card, or corporate credit card, except for signatory airlines who may be billed for 1<sup>st</sup> issuance and renewal badge fees.

**Fees:**

Badge 1st issuance	\$120 <sup>(4)</sup>
Badge Renewal	
Within 30 days from the date of expiration	\$90 <sup>(4)</sup>
Not within 30 days from the date of expiration	\$120 <sup>(1)</sup>
Replacement for lost/stolen	
1 <sup>st</sup> Occurrence	\$200 <sup>(1)</sup>
2 <sup>nd</sup> Occurrence	\$300 <sup>(1)</sup>
3 <sup>rd</sup> Occurrence	Not Allowable <sup>(2)</sup>
Reinstatement for suspended, revoked or security violation	
1st Occurrence	\$162 <sup>(1)</sup>
2nd Occurrence	\$207 <sup>(1)</sup>
3rd Occurrence	\$320 <sup>(1)</sup>
4th Occurrence	Not Allowable <sup>(5)</sup>
Badge not returned within five (5) business days	\$200 <sup>(1) (3) (4)</sup>
Change Personal Name or Business Name	\$70 <sup>(4)</sup>
Damaged, Destroyed or Level of Access	\$90 <sup>(1)</sup>
Fingerprinting	
1 <sup>st</sup> Submission	\$70 <sup>(1) (4)</sup>
2 <sup>nd</sup> Submission (if first is unclassified)	No Charge

(1) Government employees, to include DFW Board, will be responsible for these fees if incurred.

(2) Badge replacement shall not be permitted after the 2<sup>nd</sup> occurrence when a badge is lost or stolen. The expiration date for replacement badges shall not be extended beyond the expiration date of the badge that is being reissued.

(3) Employers will be billed these fees if they fail to return the badge within five business days from the date the employer notified the Access DFW Office to suspend an employee's access privileges or within five business days from the date the employer or authorized signatory inactivated the badge.

(4) Badges returned within 30 days from the badge inactivation date will receive a 50% refund of the lost, stolen or not returned badge fee; if the badge is returned any time after the 30 days but prior to its expiration date a 25% refund will be issued.

(5) Reinstatement of the 4<sup>th</sup> occurrence for suspended, revoked, or security violation is subject to the approval of the Airport Security Coordinator (ASC).

## **F. Air Operations Area (AOA) ACCESS PERMITS**

AOA access permits, including vehicle permits, equipment permits and temporary AOA vehicle access permits, are issued by the Department of Public Safety to permit entry to the Security Identification Display Area (SIDA) through AOA gates. A completed permit application is required before a permit will be issued. Airport users must furnish an Acord Certificate of Liability Insurance that meets or exceeds the Board's insurance requirements when the permit application is presented to the Access DFW. A completed permit application is also required to replace a lost, stolen or damaged AOA vehicle access permit.

The new and renewal fees for an AOA vehicle access, temporary, equipment, and permit replacement is \$50. During the month of December, the renewal fee is \$100 to accommodate the influx of applications during the end of the renewal period. The fee must be collected prior to AOA permit issuance. AOA permit fees apply to motor vehicles and equipment that require entry to the AOA.

The only acceptable forms of payment for AOA vehicle access permit fees are credit card, debit card, or corporate credit card, except for signatory airlines who may be billed directly. AOA access permits and fees, including fees for temporary AOA vehicle access permits and replacement permits, are waived for marked federal governmental agency and Airport Board vehicles. Airport users and their sponsors are required to furnish proof of waivers of fees for AOA access permits. AOA access permit fees are non-refundable.

## **G. AOA ACCESS CONTROL DEVICES (GENIES)**

1. AOA Genies require a \$300 deposit per device for companies approved by the Department of Public Safety.
2. Deposits are waived for Airport Board Departments and Federal Government Agencies.
3. Airport users and their sponsors are required to furnish copy of the police report for lost or stolen access control devices (genies).

## **H. FEE FOR VIOLATIONS OF FIRE AND LIFE SAFETY CODE**

1. Issued by Fire Prevention for violations of the Fire and Life Safety Code.
2. Enforced under the provisions of the Dallas-Fort Worth International Airport Construction and Fire Prevention Standards Resolution.
3. Administrative fee of \$500 per day, per violation.

## UTILITIES AND MAINTENANCE SERVICES

### A. HEATING AND COOLING SERVICES

#### 1. Facilities receiving service from Energy Plaza ( Formerly Central Utilities Plant)

Energy Plaza provides heating and cooling service to Terminals A, B, C, & D; Terminal E Satellite, Campus West, DFW Business Center, Grand Hyatt and Hyatt Regency, FAA TRACON, AA Priority Parcel Facility, Skylink MSF, and DFW's ITS Data Center.

#### 2. Sub-tenant pro-rated charges

The primary tenant of a terminal building may pro-rate heating and cooling charges to sub-tenants on a square foot basis. In some cases, the primary tenant may have an arrangement to bill sub-tenants on a pro-rated basis.

### B. ELECTRICAL AND NATURAL GAS

Electrical service is provided by contract between the tenant and the certified Retail Electric Provider (REP) of their choosing or by the Airport Board. Natural gas service is provided by contract between the tenant and ATMOS Energy or by the Airport Board.

All tenants receiving electric and/or gas utilities service from the Airport Board to the respective leased areas shall be required to make a security deposit in advance equal to 1/5<sup>th</sup> of the tenant's estimated annual billings. In those instances, wherein a tenant is unable to provide history for establishing usage to determine the amount of the security deposit as stated, the Airport Board may establish the initial amount of the deposit based on the usage of a like tenant class.

In the event the tenant defaults in the payment of electric and/or gas utility services, the Airport Board may use, apply or retain the whole or any part of the security deposit to the extent required for payment of the delinquent amount. If the tenant terminates the landlord/tenant relationship and is current in its payments to the Airport Board, the security Deposit shall be returned to the tenant.

### C. WATER

Treated (potable/drinkable) water, reclaimed water, and sewer charges are based on operating and maintenance costs, and current Airport Board overhead. Charges are assessed on the basis of consumption.

#### Water

<u>Type</u>	<u>Fee</u>	<u>Unit</u>
Treated Water Charge	\$5.45	1,000 Gallons
Reclaimed Water Charge	\$4.45	1,000 Gallons
Sewer	\$4.25	1,000 Gallons

Construction projects on the airport, requiring the use of potable water, will be billed at the prevailing rates. Construction projects that will utilize potable water with a demand rate in excess of 500 gallons per minute, regardless of cumulative total consumption, shall be coordinated in advance of need with DFW Water Systems.

All new or enlarged, permanent water meter installations, served by DFW Airport's potable water distribution system, will be subject to an impact tapping/connection fee. The impact tapping/connection fee shall be based on the size of the water meter and shall be determined by using the current impact fee rates established by the City of Fort Worth's Water Department for new and enlarged services on DFW Airport's potable water system. The impact tapping/connection fee must be paid during the construction phase of the project. Contact the

DFW Utilities Manager at 972-973-3637 for information on the current Water System Impact Tapping/Connection fees.

A water use permit must be obtained by the prime contractor prior to usage. A damage deposit of \$3,000 for water taps or hydrant attachments must be submitted at the time of application. All billings for water usage will be the sole responsibility of the prime contractor.

The prime contractor shall ensure that no meter is installed or replaced without prior contact with DFW Water Systems to have the meter read and recorded. Failure to contact DFW Water Systems may result in either the forfeiture of the \$3,000 damage deposit or a billing based upon calculated usage.

In the event of meter failure, consumption will be estimated based on usage under similar conditions during a period preceding and/or subsequent thereto, or corresponding periods in previous years.

**D. WASTE and RECYCLING**

Waste removal and disposal charges are based on operating and maintenance costs allocable to this system in addition to the size, type and quantity of waste containers and the frequency of service.

### Waste to Landfill Service Fees <sup>(1)(2)</sup>

<u>Service Type</u>	<u>Fee</u>	<u>Unit</u>
<i>Effective October 1, 2021 - February 28, 2022</i>		
Front Load Service	\$3.23	Cubic Yard
Roll-Off Truck Open Top Service	\$11.95	Cubic Yard
Compactor Service	\$14.40	Cubic Yard

*Effective March 1, 2022-September 30, 2022*

Front Load Service	\$3.25	Cubic Yard
Roll-Off Truck Open Top Service	\$11.97	Cubic Yard
Compactor Service	\$14.42	Cubic Yard

Compactor Monitoring Service (Optional with Compactor Service)	\$380	Monthly
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(1) Sales tax included in the Trash Service Fees.

(2) Contaminated recycling containers will be assessed waste to landfill fees based on service type.

### Waste and Recycle Containers-Rental Fees <sup>(1)</sup>

Front Load Container	\$50	Monthly
Open Top Container	\$150	Monthly
Compactor Container	\$280	Monthly

(1) Sales tax included in the Trash Containers-Rental Fees.

### Administrative Fees

Security Deposit <sup>(1)</sup>	2 months rental fee	Per container
Reinstatement fee <sup>(2)(3)</sup>	\$150	Per event

### Compost

	<u>Fee</u>	<u>Unit</u>
Roll Cart Composting (Full Service)	\$130	Cubic Yard
Roll Off Truck Composting Service	\$9	Cubic Yard

(1) Security deposit does not apply to trash containers located within the central terminal areas.

(2) Containers will be removed from service for non-payment. In order to resume solid waste service, the past-due invoices must be made current and a \$150 reinstatement fee must be paid.

(3) Solid Waste and recycling containers will be removed from service if hazardous, regulated, or universal waste is placed in the container. In order to resume solid waste service, tenant, permittee, or sublessee must provide documentation of waste disposal in accordance with State and Federal environmental laws and regulations and a \$150 re-instatement fee must be paid.

## E. MAINTENANCE CHARGE

Any tenant, permittee, or sublessee who is negligent in the maintenance or repair of their facilities as required by the terms of their contract shall be cited in writing. If appropriate action is not taken within thirty (30) days from the date of notice, the DFW Airport Board will take the necessary action for repair and maintenance and charge the lessee at a minimum rate of \$195 per hour. This charge includes necessary labor costs, overhead, equipment, materials, and administrative costs.

# SCHEDULE OF CHARGES & ENFORCEMENT REMEDIES



PREAMBLE: DFW’s goal is environmental compliance by the Airport Board, Tenants, and Contractors. To that end, except in exigent circumstances or impact on human health or the environment which, in DFW’s discretion, require or merit immediate issuance of an Environmental Violation, or imposition of a fee, persons responsible for an environmental incident shall first be given the opportunity to meet the requirements of a compliance plan developed by EAD. If the responsible party fully meets the requirements of the compliance plan and the deadlines contained therein, it may be able to avoid issuance of an Environmental Violation, and/or imposition of a fee based on that incident.

A repeat violation shall result in imposition of a fee.

The Schedule of Charges and its fees are not DFW’s exclusive remedy. The Schedule of Charges is in addition to DFW’s rights under its Code of Rules and Regulations, law, permits, and contracts.

Violation	Category	1st Violation	2nd Violation	Subsequent/ High Threat
Failure to keep ramp or leasehold areas clean, orderly, and free of FOD or excessive trash	General	\$500/day NOV		
Failure to appropriately label any bulk (>35-gallons) chemical container	General	\$500/day NOV		
Improper storage of broken, unusable, or inoperable equipment and/or vehicles on ramp	General	\$500/day NOV		
Failure to prevent inoperable equipment and/or vehicles from being staged on ramp	General	\$500/day NOV		
Improper usage of trash containers and compactors (e.g. overfilling of trash containers and compactors, or inappropriate disposal of industrial chemicals or regulated waste into trash containers or compactors)	General	\$500/day NOV		
Failure to treat or remediate any chemical or accidental spill or release	General	\$500/day NOV		
Failure to report a spill or accidental release to the AOC within the time period prescribed by law or DFW Environmental Rules	General	\$500/day NOV		
Failure to report a reportable release to the TCEQ and/or EPA within the time period prescribed by law or DFW Environmental Rules	General	\$500/day NOV		

Failure to notify DFW AOC prior to aircraft deicing/anti-icing	Deicing	\$500 NOV	\$1000 NOV	\$2000 NOV
Failure to notify DFW AOC within 2 hours of completion of aircraft deicing/anti-icing	Deicing	\$500 NOV	\$1000 NOV	\$2000 NOV
Failure to have accredited supervisor on site (within permitted distance)	Deicing	\$500 NOV	\$1000 NOV	\$2000 NOV
Failure to submit completed glycol usage forms (within specified times)	Deicing	\$500 NOV	\$1000 NOV	\$2000 NOV
Failure to conduct deicing operations in authorized areas	Deicing	\$500 NOV	\$1000 NOV	\$2000 NOV
Failure to prevent a discharge of hazardous waste as defined by 40CFR261 to DFW's sanitary sewer <sup>1</sup>	Sanitary Sewer	\$2000 CPO	\$4000 CDO or SWO	\$10000 CDO or SWO
Failure to comply with Chapter 6 of DF	Sanitary Sewer	\$2000 NOV	\$4000 CPO	\$10000 CPO
Failure to perform adequate preventive maintenance on storm or sanitary sewer structural controls	Stormwater	\$500 NOV	\$1000 NOV	\$2000 CPO
Failure to discharge stormwater associated with industrial or construction activity with the appropriate TPDES permit and/or SWP3	Stormwater	\$1000 CPO	\$2000 CDO or SWO	\$5000 CDO or SWO
Failure to install and/or maintain BMPs (structural or non-structural) in accordance with SWP3	Stormwater	\$1000 NOV	\$2000 CO	\$5000 CDO or SWO

Failure to initiate adequate stabilization measures to construction work in accordance with SWP3	Stormwater	\$1000 NOV	\$2000 CO	\$5000 CDO or SWO
Failure to implement or maintain appropriate recordkeeping requirements in accordance with SWP3	Storm water	\$1000 NOV	\$2000 CO	\$5000 CDO or SWO
Failure to prevent any prohibited discharge <sup>2</sup> from entering the storm sewer system	Stormwater	\$2000 CPO	\$4000 CDO	\$10000 CDO
Failure to prevent or eliminate an illicit connection to storm sewer system	Stormwater	\$2000 CPO	\$4000 CDO	\$10000 CDO
Failure to prevent a discharge resulting in a violation of water quality standards or resulting in direct harm to the environment and/or aquatic life	Stormwater	\$2000 CPO	\$4000 CDO	\$10000 CDO

**Abbreviations:**

Consent Order (CO)

Compliance Order (CPO)

Cease & Desist Order (CDO)

Impound or Remove (IMP)

Notice of Violation (NOV)

Stop Work Order (SWO)

<sup>1</sup> Fees shall be assessed on a per-violation, per day basis and in accordance with the Airport's Enforcement Action Guide

<sup>2</sup> Prohibited Discharges shall refer to any discharge not entirely composed of stormwater or considered non-allowable or illicit because the discharge is not specifically identified in Chapter 6A as an allowable non-stormwater discharge.



## DEVELOPMENT CHARGES

### A. CONSTRUCTION PERMIT FEES

All construction projects for which construction permits are required are subject to a construction permit fee and a plan review fee except where otherwise prohibited by law. Refer to Part One of the Construction and Fire Prevention Standards Resolution and Amendments to the Codes, Section 21 for exceptions. The construction permit fee is based upon the value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and any other permanent equipment. Where proposed maintenance work is limited to replacement in like kind, and in the opinion of the Building Official a construction permit fee or plan review fee is not justified, the Building Official may waive such fees. The plan review fee is an additional fee equal to 75% of the construction permit fee. The following table shall be used to determine the construction permit fee. The plan review fee shall be added thereto. These fees shall be paid prior to the issuance of a construction permit unless other arrangements have been previously made. Fees shall be paid by check payable to the DFW Airport Board and must be paid in person in the Office of the Building Official.

<u>Value of Construction Work</u>	<u>Construction Permit Fee (Add to these amounts 75% for Plan Review Fees)</u>
\$1 to \$500	\$47.00
\$501 to \$2,000	\$47.00 for the first \$500 plus \$3.50 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$99.50 for the first \$2,000 plus \$16.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$467.50 for the first \$25,000 plus \$12.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$767.50 for the first \$50,000 plus \$8.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,167.50 for the first \$100,000 plus \$6.50 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,767.50 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$6,517.50 for the first \$1,000,000 plus \$4.20 for each additional \$1,000, or fraction thereof

**Other Inspections and fees:**

(These fees are payable upon services rendered and receipt of invoice.)

1	Inspections outside of normal business hours (minimum charge-two hours)	\$75 per hr. <sup>1</sup>
2	Re-inspection fees	\$75 per hr. <sup>1</sup>
3	Inspections for which no fee is specifically indicated (minimum charge-½ hr)	\$75 per hr. <sup>1</sup>
4	Additional plan review required by changes, additions, or revisions to plans (minimum charge ½ hr)	\$75 per hr. <sup>1</sup>
5	For use of outside consultants for plan checking and inspections or both	Actual costs <sup>2</sup>
6	Certificate of Occupancy (no associated permit)	\$175/ea.
7	Miscellaneous Trades Permit	\$125/ea.

<sup>1</sup>Or the total hourly cost to the jurisdiction (Airport Board), whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits for the employees involved.

<sup>2</sup>Actual costs include administrative and overhead costs.

**B. COMMON AREA MAINTENANCE FEES**

**1. Common Area Maintenance Fee**

Tenants with leased property in a designated park and not having direct airfield access are required to pay a fee for common area maintenance. The annual maintenance fee starts with the commencement date of the lease.

The Common Area Maintenance Fee shall change from year-to-year based upon actual costs and reconciled at fiscal year-end. The DFW Airport Board may, at its discretion, charge special assessments or year-end assessments to cover unanticipated costs.

**2. Gateway Maintenance Fee**

In addition to the Common Area Maintenance Fee, all tenants with leased property located in International Commerce Park (ICP) shall pay a fee for the maintenance of the gateway area and all common areas not adjacent to the leased property. The Gateway Maintenance Fee shall be based upon the cost of maintaining all other common areas (gateway, medians, and landscaped common areas not adjacent to the leased property) divided by the total leasable acres within ICP and allocated among all leased acres within ICP.

The Gateway Maintenance Fee shall change from year to year based upon actual costs and reconciled at fiscal year-end.

## **CONCESSIONAIRE CHARGES**

### **A. OPERATING AND MAINTENANCE CHARGES (O&M)**

Tenant airlines and the Board pay operations and maintenance expenses of the respective terminal buildings they occupy or manage. These costs may include, and are not limited to: HVAC, electricity, janitorial, elevator/escalator maintenance, water, sewer, exterior window cleaning, terminal pest control, trash removal (ramp), security, administrative fees, and other necessary charges to keep terminals in a safe and sanitary condition. It is important to note that none of these costs are for maintaining the interior of concession areas. These costs are charged on a square foot basis.

### **B. EMPLOYEE TRANSPORTATION CHARGE (ETC)**

All Airport Tenants are assessed an Employee Transportation Charge (ETC). This charge is discussed in Other Charges, Section F – Employee Transportation Charge (ETC).

### **C. OTHER COSTS**

Tenants may be assessed other charges for services rendered by the Dallas/Fort Worth International Airport. Please refer to other sections of this Schedule of Charges as applicable.

### **D. MARKETING ASSESSMENT**

The purpose of the Marketing Assessment is to create and manage marketing programs. These programs may include advertising, quality assessment, frequent shopper, employee and concessionaire awards, signage, and other authorized customer satisfaction programs. The current amount authorized for collection is up to 0.5% of gross sales.

### **E. GREASE INTERCEPTOR MAINTENANCE**

This expense is charged to all concessionaires whose grease interceptor devices are maintained by a Board contractor through competitively bid Board contract. The cost is allocated according to the number of concessionaires connected to each device.

### **F. DOCKS AND STORAGE**

This charge is assessed to concessionaires for the operation and maintenance of storage areas, screening checkpoint, and receiving docks at Terminals A, D, and E. Related costs will be based on a competitively bid Board contract

### **G. FEE FOR TENANT VIOLATIONS**

All tenants are required to adhere to the standards and procedures that are stated in their leases and in the Concessionaires' Handbook. Failure to do so may result in the fees stated below.

1. The following violations are subject to a fee of \$500 for each day of each of such violation:
  - a. Failure to open on time or to remain open during all required hours of operation
  - b. Failure to maintain all required licenses and permits in good and active status, and unexpired
  - c. Failure to store any alcoholic beverage as required
  - d. Receipt of an inspection score of 15 points or higher
  
2. The following violations are subject to a fee of \$300 for each day of each such violation:
  - a. Failure to adhere to pricing requirements on at least one good or service
  - b. Offering an unapproved good or service, or failing to offer a required good or service
  - c. Failure to adhere to trash removal requirements
  - d. Failure to secure leased premises as required upon closing
  - e. Failure to maintain required signage or failure to comply with signage standards

- f. Failure to cease repair work within thirty (30) minutes of a cease work instruction from Airport staff
  
- 3. Gross Receipts Reporting – Weekly, Monthly, Quarterly  
Each concessionaire submits regular gross receipts via the DFW portal. The frequency of the reports (weekly, monthly or quarterly) is specified in the Lease Agreement. Failure to submit a gross receipts report on the due date is subject to a \$200 fee for each week, month, or quarter such report is late.
  
- 4. Annual Certified Gross Receipt Report  
Failure to submit the Annual Certified Gross Receipt Report by the date specified in the Concessionaire's Lease is subject to a fee of \$500 for each month such report is late.
  
- 5. Finance and Audit  
Any information requested by the Finance Department or the Audit Services Department must be submitted within 10 business days from email notification. Failure to submit the information by said due date is subject to a fee of \$100 per record for each day the information is late.
  
- 6. Any information requested by the Business Diversity and Development Department must be submitted by the due date or date specified in the letter, email, or other notification. Failure to submit the information by said due date may be subject to a \$250 fee for each day the information is late.

## OTHER CHARGES

### A. SIGNAGE

Any tenant, permittee, sub-lessee, or user requesting the installation of exterior terminal or roadway graphics, shall be responsible for all costs of such graphics and installation. All signage must be submitted for review and approval by the Planning Department prior to installation through the established Construction Application process and shall, in any event, depend on space availability as determined by the Airport Board.

In addition, the tenant, permittee, sub-lessee, or user shall be responsible for the cost of the removal, restoration, or alteration of graphics.

### B. COMMERCIAL FILMING, PHOTOGRAPHY, VIDEO TAPING, AND AIRFIELD ESCORT SERVICES

All commercial filming and photography at DFW Airport is subject to DFW Airport Board approval. Any individual or company photographing, videotaping, filming motion pictures or other types of filming for a commercial purpose on airport property must secure a filming permit from the Communications and Marketing Department.

Charges for commercial filming within airport terminals or within the Air Operations Area is based upon a sliding scale, which is \$600 for one-half day and \$1,000 for all day, payable in advance to the DFW Finance Department.

### C. CONFERENCE ROOM RENTAL RATES

#### Conference Room Rental Rates

	<u>Per Day</u>	<u>Per Hour</u>
Rental Car Center Multi-Purpose Room	\$600	\$100
Rental Car Center Upper Level Conference Room	\$400	\$65
Terminal B GroupZone	\$400	\$75
Terminal B Lone Star Conference Room	\$400	\$75
Terminal E Conference Rooms	\$400	\$75
Other Board Facility Conference Rooms	Fees as negotiated with Board Staff	

#### **D. OFF-AIRPORT RENTAL CAR COMPANIES COMMON BUS SERVICES**

All off-airport rental car companies will be assessed a common bus fee as shown below.

<b>Rental Car Common Bus Service Fees</b>	
<b><u>Gross Revenue</u></b>	<b><u>Fee</u></b>
\$1 - \$10,000	\$200
\$10,001 - \$15,000	\$300
\$15,001 - \$20,000	\$500
\$20,001 - \$25,000	\$1,000
\$25,001 - \$30,000	\$1,500
Over \$30,000	\$1,800
Over \$35,000	\$2,100
Over \$40,000	\$2,400
Over \$45,000	\$2,700
Over \$50,000	\$3,000
Over \$55,000	\$3,500
Over \$60,000	\$3,800
Over \$65,000	\$4,100
Over \$70,000	\$4,400
Over \$75,000	\$4,700
Over \$80,000	\$5,000
Over \$85,000	\$5,300

Off-airport car rental companies are required to submit a certified statement of revenue and their payment for the appropriate fee to the bus operator. Payments are due by the 20<sup>th</sup> of the month for the preceding month's revenue.

#### **E. TRUNKED RADIO SYSTEM CHARGE**

Companies, construction managers, individuals and others performing services for the DFW Airport within the Air Operations Area generally require radio contact on the DFW Airport property. Radio communication on the DFW Airport property is accomplished through the Airport Board's Trunked Radio System. If not provided by agreement, these radios may be leased from the DFW Airport at the following charge:

Radio Use and Normal Maintenance is \$65 per month plus actual repair cost, with a \$500 deposit.

Each radio comes with one desktop charger and a battery.

The above fee is payable annually on the effective date of the permit. Permits and radio service may be obtained through the DFW Airport Radio Shop section of Energy, Transportation, and Asset Management.

#### **F. EMPLOYEE TRANSPORTATION CHARGE**

The Employee Transportation Charge (ETC) is assessed to ensure the availability and maintenance of the employee transportation system. Fees are assessed based on employee population, regardless of system usage.

Employees who are subject to this charge are as follows:

1. Employees who work within the central terminal area (including, but not limited to, the terminals, associated ramp and/or aircraft parking areas, parking garages, and all other related facilities and infrastructure adjacent to or proximate to the aforementioned facilities and areas).
2. Flight crews of airlines operating at DFW Airport, regardless of where they reside or whether they utilize the service; and
3. Current employees of airlines operating at DFW Airport but based at another location. These employees must have approval of the Vice President of Aviation Real Estate and the Vice President of Customer Service/Terminal Management to park in employee lots.

Employee transportation charges are based on the DFW Annual Certified Employee Headcount Report (ETC report) submitted by the tenants annually, to the DFW Employee Parking Office (EPO). Payroll Personnel listing is required with the submittal of the ETC report (see item #3 below),

- A. Failure to submit the ETC report along with payroll personnel listing to the EPO by the date specified in the EPO's annual communication is subject to a noncompliance fee of \$250 per month until an accurate ETC report along with payroll information has been submitted.
- B. Signatory airlines are exempt from the noncompliance fee.
- C. If the number of employees varies by more than ten percent (10%) at any time during the year, the tenants must notify the EPO in writing and submit a revised headcount certification along with revised payroll personnel listing. Adjustments are made when the revised headcount certification is received. Employee transportation charges are non-transferrable and non-refundable.

#### **Employee Transportation Charges (ETC)**

	<u>Fee</u>	<u>Frequency</u>
Concession Employees	\$45	Monthly
Non Concession Employees	\$45	Monthly

DFW Airport has the right to periodically audit tenants' payroll records to validate ETC fees assessed.

1. Entities operating under separate agreements with the Airport Board are subject to the charges outlined in those agreements.
2. Federal agencies may have a modification to the requirement to submit an annual headcount that may address the specific employee of that agency and require the employee to pay the ETC.
3. Payroll Personnel listings are required when submitting the **Annual** or any **Revised ETC report**. ETC reports will not be processed without payroll documents. Payroll Personnel listings are required to include the following:
  - A. Last name, first name, and position title of all employees who work at the DFW airport, regardless of the number of hours worked.

## **G. EMPLOYEE HANGERS**

Hangers are provided to employees permitted to park in designated lots, based on the Employee Transportation Charge headcount certification (reference – Other Charges, Section F – Employee Transportation Charge.)

The replacement fee for a lost hanger is \$40. The replacement fee may be waived for stolen hangers with a copy of the police report stating that the hanger was among the stolen items.

Business entities that end or terminate their relationship at DFW Airport must submit a final Revised ETC Certified Employee Headcount Report indicating -0- headcount. In addition, all hangers must be returned within 30 days of the last date of business. Failure to submit a final ETC form and hangers will create additional billing until compliance is complete.

Employee hangers are for use by DFW Airport tenant employees **only** and may be utilized solely while parking in conjunction with an employee's work-related schedule. Personal use of DFW Airport employee parking lots by any person is prohibited. Hangers are non-transferable and may not be loaned or sold. An employee who uses or allows the use of an employee hanger for non-authorized purposes is subject to denial of parking privileges. Vehicles must park in one marked space. Recreational vehicles (RV's), vehicles with trailers, campers, and other oversized vehicles are not permitted in the employee parking lots.

## **H. RENT-A-CAR (RAC) FACILITY AND TRANSPORTATION CHARGES**

Two charges, a Customer Facility Charge (CFC) and Customer Transportation Charge (CTC) are collected by the RAC companies and remitted to the PFIC.

Under the terms of a Facility Agreement between the PFIC and the Airport Board the PFIC will remit monthly the amount necessary to pay debt service on the 2011A Bonds, which were issued to refund the FIC 1998 and 1999 bonds issued to construct the consolidated rent-a-car facility. Any CFC funds in excess of debt service will be used to maintain the facility and purchase replacement buses. Any other available funds granted to the airport and may be used for any lawful purpose with the exception of airfield and terminal improvements.

The CTC is collected and used for the purpose of operating and maintaining the RAC bus fleet, which is used to transport passengers between the terminals and RAC facility. The CTC Charge will be established by the Public Facilities Improvement Corporation (PFIC) based on the cost of operating the bus fleet.

The fees for FY2022 are based on transaction (rental) days and are as follows:

Customer Facility Charge	\$4 per transaction day
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## **I. RENT-A-CAR (RAC) FACILITY TENANTS AND OFF AIRPORT RENTAL CAR TENANTS**

RAC tenants and Off Airport rental car tenants shall reclaim their abandoned rental vehicles from the CTA with a DFW rental car credential. RAC and Off Airport rental car tenants will settle all parking fees monthly.

Any identified RAC and Off Airport rental car tenant employee who fails to provide the required rental car credentials must pay the abandoned rental vehicle's parking fee at exit.



**J. AUDIT**

If records requested by the Board's Department of Audit Services are not provided within fourteen (14) calendar days, the Board may assess liquidated damages in the amount of \$100 per day for each record not provided.

## PAYMENTS ARRANGEMENTS

### A. PAYMENTS

All fees under this Schedule of Charges shall be payable in cash, check, e-check, electronic funds transfer (EFT), or credit/debit card, as they are incurred, billed, or as otherwise specified in the Schedule of Charges. Credit card processing fees incurred by the DFW Airport Board for invoices related to billing shall be reimbursable to the Board by the payer. Payment for parking charges is limited to cash, credit, or TollTag.

Airlines/tenants that have executed operating agreements or permits with the DFW Airport Board have payment options available under the specific terms of their agreement.

### B. PREPAYMENT FOR SERVICES AND CHARGES

The DFW Airport Board reserves the right to require prepayment for services and charges. Prepayment may be required for landing fees, water and sewer service, and VATs. Prepayments are made directly to the appropriate Division and are detailed as follows:

1. **Security Deposit** – Airlines requesting permittee status are required to remain in good standing in respect to any of the terms and conditions of the Permit, including but not limited to the payment of fees. A permittee that is not in good standing will be required to provide a deposit in the form of cash, irrevocable letter of credit, or surety bond to cover the estimated cost of three (3) months of consecutive operational service. The formula used to calculate the security deposit is as follows:
  - Maximum certified gross landing weight of aircraft operated by airline divided by 1,000, multiplied by:
  - The current landing rate as may be amended from time to time, multiplied by:
  - The number of flights scheduled to be conducted in three (3) months.

It is agreed that in the event permittee defaults in respect to any of the terms and conditions of their permit, including but not limited to the payment of fees, the Board may use, apply, or retain the whole or any part of the security deposit to the extent required for payment of all fees or any other sum as to which permittee is in default. In the event Permittee shall fully and faithfully comply with all of the terms and conditions of the permit, the security deposit shall be returned to the permittee upon the expiration of the permit.

2. **Water and Sewer Service** - Contractors are required to make a deposit of \$750 for temporary water taps required during construction projects.
3. **Airport Keys** – Keys, including AOA Gate Keys and High Security Keys, are issued at no charge provided the requestor submits a completed Authorization Key(s) form that includes the original signature of A Department of Public Safety authorized approver. The fee to replace a lost or stolen AOA Gate Key or High Security key s \$150 . The Airport Security Coordinator (ASC) will determine if the badge holder is approved to apply for a second AOA Gate Key or High Security Key. A Police report is required when requesting a replacement key.

All employees, including, but not limited to, Airport Board, governmental agencies, contractors, concessionaires and airlines, are required to remit replacement fees for lost or stolen keys and the key replacement fees are payable in the form of credit card or debit card. The fees for keys are not refundable.

In addition to the above, AOA Gate Keys and High Security Keys will only be issued to individuals with valid DFW Airport SIDA badges. The key shall only be authorized for use

during the period that the individual's SIDA badge is valid. Only Department of Public Safety authorized approvers will be permitted to sign the Authorization for Key(s) form for an AOA Gate Key and a High Security Key.

4. **Terminal D Keys** – Key request for Terminal D Airport Board facilities including requests by Terminal D common use airline tenants, other Airport Board Terminal D tenants and for Airport Board Common Use areas will be issued through Terminal D Management, with the exception of keys for the MA and EX core series, which will be issued by the Department of Public Safety Access DFW . The requestor submits a completed Authorization for Key(s) application that includes the original signature of an Airport Board sponsoring authority who has been authorized by the Department of Public Safety Access DFW to sponsor Security Identification Display Area (SIDA) badges. Terminal D Management will manage the key distribution and inventory for the Medeco key system in Terminal D, with the exception of keys for the MA and EX core series. The fee is \$85 per key for the keys managed by Terminal D Management. The fee for requests to Terminal D Management for core replacement or change is \$85 per core. Replacement keys for any keys lost or stolen are also \$85 per key for the keys managed by Terminal D Management. The fees for keys are not refundable.

**C. LATE PAYMENT CHARGE**

Except as may otherwise be provided herein or in an applicable lease, permit or other agreement with the Airport Board, charges for airport use fees, goods, or services are due per DFW's twenty-five (25) day payment terms. Passenger Facility Charge (PFC) trust funds collected by an airline shall be due to the Airport Board no later than the last day of the month following the month of their collection. If payment is not received within payment terms, a late fee will be assessed in accordance with the following formula:

$$\frac{A \times B \times C}{D} = E$$

- A = Annual rate of interest, which rate shall be ten (10) percentage points above the rediscount rate charged to banks of the Federal Reserve Bank in Dallas, Texas, in effect on the first day of business each January, April, July, and October.
- B = Balance due to the DFW Airport Board
- C = Number of days the payment is past due
- D = Number of days in the calendar year
- E = Late payment charge

Note: 1. The late payment charged will be the above calculation or \$30, whichever is greater

**D. RETURNED CHECK CHARGE**

All checks returned for non-payment or insufficient funds shall be assessed an administrative charge of \$30.

**E. DECLINED OR REJECTED CREDIT CARD CHARGE**

All declined or rejected credit cards presented for payment shall be assessed an administrative charge of \$15, including NTTA declined credit cards for parking fees.

**F. DEMAND LETTER FEE**

Customers with account balances beyond DFW's twenty-five (25) day payment terms, who receive a demand letter, will also be assessed a demand letter fee.

**Demand Letter Fees**

Demand Letter #1 fee	\$85	#1 Finance Demand Letter issued, with 15 days to cure the delinquency.
Demand Letter #2 fee	\$170	#2 Finance Demand Letter issued after 15 days with 7 days to cure the delinquency.
Demand Letter #3 fee	\$240	#3 Legal Demand Letter issued after 7 days with 15 days to cure the delinquency.